

**From:** Bart Smith <interlakenclerk@gmail.com>  
**Date:** Sunday, March 21, 2021 at 10:09 AM  
**To:** "O'Nan: Chuck S181 Grp B" <conan@promontoryclub.com>, Sue Onan <smonan333@gmail.com>, "Bowen: Margaret S175 Grp A" <margebowen@gmail.com>, Interlaken Mayor <interlaken.mayor@gmail.com>, "Hibbard: Justin S027 Grp B" <justinrhibbard@gmail.com>  
**Subject:** Fall 2021 Elections

Hi All-

Just a reminder that we'll have a general election coming up this fall, on November 2<sup>nd</sup>. Here is a summary of your current terms:

Interlaken Town Council 2021		
Name	Position	Term Expiration
Greg Harrigan	Mayor	31-Dec-2021
Sue O'Nan	Treasurer	31-Dec-2021
Marge Bowen	Council Member	31-Dec-2021
Chuck O'Nan	Council Member	31-Dec-2023
Justin Hibbard	Council Member	31-Dec-2023

As you can see, Greg, Sue, and Marge will finish their terms this December. I don't think it's too early to start thinking about your decision to run again or retire, with honor of course.

I, myself, have given it much thought, and would like to start phasing out my role as Town Clerk during the next two years, with the idea of fully retiring in the summer of 2023 (my 70<sup>th</sup> birthday).

I could start handing off some of my tasks this year – some easier ones, like managing the building permits. We can discuss at our next TC meeting a strategy for moving forward.

I feel like we've done an amazing job as a team getting the town on a good footing. Now I think we are more in a "management state," where we can build on what we've done, maybe look for outside resources to help take the load off our limited volunteer resources.

Anyways, it's a good point for discussion.

The Declaration of Candidacy forms must be submitted prior to June 7<sup>th</sup> so I would like to get ahead of this early. I plan to be on a motorcycle ride and out of contact from mid-June through July 4<sup>th</sup>.

I've attached the Utah State Code describing candidacy eligibility and filing requirements.

We can discuss at our next meeting.

Thanks,

Bart Smith  
Interlaken Town Clerk  
(435) 565-3812

**Effective 5/12/2020**

**20A-9-203 Declarations of candidacy -- Municipal general elections.**

- (1) An individual may become a candidate for any municipal office if:
  - (a) the individual is a registered voter; and
  - (b)
    - (i) the individual has resided within the municipality in which the individual seeks to hold elective office for the 12 consecutive months immediately before the date of the election; or
    - (ii) the territory in which the individual resides was annexed into the municipality, the individual has resided within the annexed territory or the municipality the 12 consecutive months immediately before the date of the election.
- (2)
  - (a) For purposes of determining whether an individual meets the residency requirement of Subsection (1)(b)(i) in a municipality that was incorporated less than 12 months before the election, the municipality is considered to have been incorporated 12 months before the date of the election.
  - (b) In addition to the requirements of Subsection (1), each candidate for a municipal council position shall, if elected from a district, be a resident of the council district from which the candidate is elected.
  - (c) In accordance with Utah Constitution, Article IV, Section 6, a mentally incompetent individual, an individual convicted of a felony, or an individual convicted of treason or a crime against the elective franchise may not hold office in this state until the right to hold elective office is restored under Section 20A-2-101.3 or 20A-2-101.5.
- (3)
  - (a) An individual seeking to become a candidate for a municipal office shall, regardless of the nomination method by which the individual is seeking to become a candidate:
    - (i) except as provided in Subsection (3)(b) or Title 20A, Chapter 4, Part 6, Municipal Alternate Voting Methods Pilot Project, and subject to Subsection 20A-9-404(3)(e), file a declaration of candidacy, in person with the city recorder or town clerk, during the office hours described in Section 10-3-301 and not later than the close of those office hours, between June 1 and June 7 of any odd-numbered year; and
    - (ii) pay the filing fee, if one is required by municipal ordinance.
  - (b) Subject to Subsection (5)(b), an individual may designate an agent to file a declaration of candidacy with the city recorder or town clerk if:
    - (i) the individual is located outside of the state during the entire filing period;
    - (ii) the designated agent appears in person before the city recorder or town clerk;
    - (iii) the individual communicates with the city recorder or town clerk using an electronic device that allows the individual and city recorder or town clerk to see and hear each other; and
    - (iv) the individual provides the city recorder or town clerk with an email address to which the city recorder or town clerk may send the individual the copies described in Subsection (4).
  - (c) Any resident of a municipality may nominate a candidate for a municipal office by:
    - (i) except as provided in Title 20A, Chapter 4, Part 6, Municipal Alternate Voting Methods Pilot Project, filing a nomination petition with the city recorder or town clerk during the office hours described in Section 10-3-301 and not later than the close of those office hours, between June 1 and June 7 of any odd-numbered year that includes signatures in support of the nomination petition of the lesser of at least:
      - (A) 25 registered voters who reside in the municipality; or
      - (B) 20% of the registered voters who reside in the municipality; and
    - (ii) paying the filing fee, if one is required by municipal ordinance.

- (4)
- (a) Before the filing officer may accept any declaration of candidacy or nomination petition, the filing officer shall:
    - (i) read to the prospective candidate or individual filing the petition the constitutional and statutory qualification requirements for the office that the candidate is seeking;
    - (ii) require the candidate or individual filing the petition to state whether the candidate meets the requirements described in Subsection (4)(a)(i); and
    - (iii) inform the candidate or the individual filing the petition that an individual who holds a municipal elected office may not, at the same time, hold a county elected office.
  - (b) If the prospective candidate does not meet the qualification requirements for the office, the filing officer may not accept the declaration of candidacy or nomination petition.
  - (c) If it appears that the prospective candidate meets the requirements of candidacy, the filing officer shall:
    - (i) inform the candidate that the candidate's name will appear on the ballot as it is written on the declaration of candidacy;
    - (ii) provide the candidate with a copy of the current campaign financial disclosure laws for the office the candidate is seeking and inform the candidate that failure to comply will result in disqualification as a candidate and removal of the candidate's name from the ballot;
    - (iii) provide the candidate with a copy of Section 20A-7-801 regarding the Statewide Electronic Voter Information Website Program and inform the candidate of the submission deadline under Subsection 20A-7-801(4)(a);
    - (iv) provide the candidate with a copy of the pledge of fair campaign practices described under Section 20A-9-206 and inform the candidate that:
      - (A) signing the pledge is voluntary; and
      - (B) signed pledges shall be filed with the filing officer; and
    - (v) accept the declaration of candidacy or nomination petition.
  - (d) If the candidate elects to sign the pledge of fair campaign practices, the filing officer shall:
    - (i) accept the candidate's pledge; and
    - (ii) if the candidate has filed for a partisan office, provide a certified copy of the candidate's pledge to the chair of the county or state political party of which the candidate is a member.
- (5)
- (a) The declaration of candidacy shall be in substantially the following form:

"I, (print name) \_\_\_\_\_, being first sworn, say that I reside at \_\_\_\_\_ Street, City of \_\_\_\_\_, County of \_\_\_\_\_, state of Utah, Zip Code \_\_\_\_\_, Telephone Number (if any) \_\_\_\_\_; that I am a registered voter; and that I am a candidate for the office of \_\_\_\_\_ (stating the term). I will meet the legal qualifications required of candidates for this office. If filing via a designated agent, I attest that I will be out of the state of Utah during the entire candidate filing period. I will file all campaign financial disclosure reports as required by law and I understand that failure to do so will result in my disqualification as a candidate for this office and removal of my name from the ballot. I request that my name be printed upon the applicable official ballots. (Signed)

\_\_\_\_\_

Subscribed and sworn to (or affirmed) before me by \_\_\_\_\_ on this \_\_\_\_\_(month \day\year).

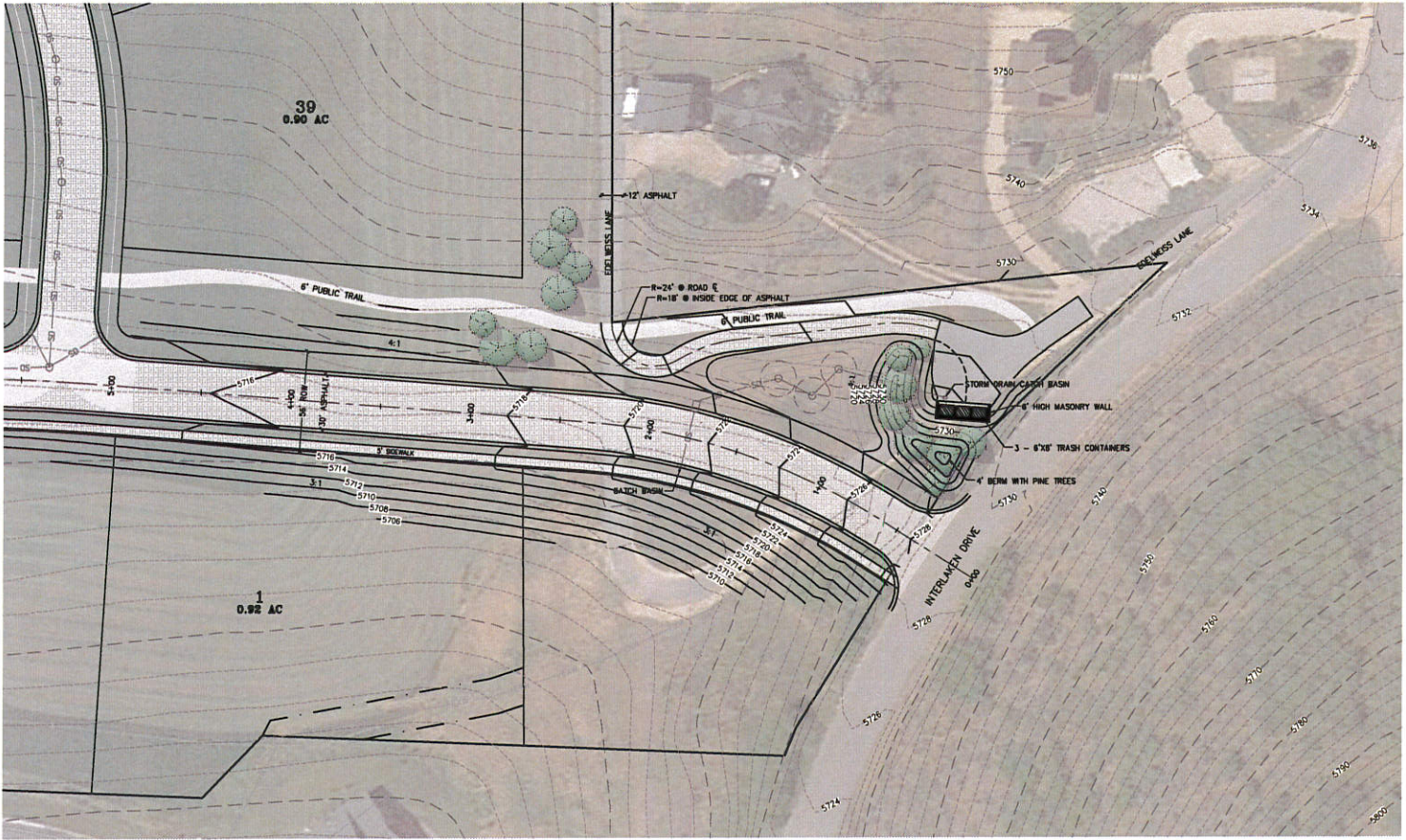
(Signed) \_\_\_\_\_ (Clerk or other officer qualified to administer oath)".
  - (b) An agent designated under Subsection (3)(b) to file a declaration of candidacy may not sign the form described in Subsection (5)(a).
  - (c)
    - (i) A nomination petition shall be in substantially the following form:

"NOMINATION PETITION

The undersigned residents of (name of municipality), being registered voters, nominate (name of nominee) for the office of (name of office) for the (length of term of office)."

- (ii) The remainder of the petition shall contain lines and columns for the signatures of individuals signing the petition and each individual's address and phone number.
- (6) If the declaration of candidacy or nomination petition fails to state whether the nomination is for the two-year or four-year term, the clerk shall consider the nomination to be for the four-year term.
- (7)
  - (a) The clerk shall verify with the county clerk that all candidates are registered voters.
  - (b) Any candidate who is not registered to vote is disqualified and the clerk may not print the candidate's name on the ballot.
- (8) Immediately after expiration of the period for filing a declaration of candidacy, the clerk shall:
  - (a) publish a list of the names of the candidates as they will appear on the ballot:
    - (i)
      - (A) in at least two successive publications of a newspaper of general circulation in the municipality;
      - (B) if there is no newspaper of general circulation in the municipality, by posting one copy of the list, and at least one additional copy of the list per 2,000 population of the municipality, in places within the municipality that are most likely to give notice to the voters in the municipality; or
      - (C) by mailing notice to each registered voter in the municipality;
    - (ii) on the Utah Public Notice Website created in Section 63F-1-701, for seven days;
    - (iii) in accordance with Section 45-1-101, for seven days; and
    - (iv) if the municipality has a website, on the municipality's website for seven days; and
  - (b) notify the lieutenant governor of the names of the candidates as they will appear on the ballot.
- (9) Except as provided in Subsection (10)(c), an individual may not amend a declaration of candidacy or nomination petition filed under this section after the candidate filing period ends.
- (10)
  - (a) A declaration of candidacy or nomination petition that an individual files under this section is valid unless a person files a written objection with the clerk before 5 p.m. within five days after the last day for filing.
  - (b) If a person files an objection, the clerk shall:
    - (i) mail or personally deliver notice of the objection to the affected candidate immediately; and
    - (ii) decide any objection within 48 hours after the objection is filed.
  - (c) If the clerk sustains the objection, the candidate may, before 5 p.m. within three days after the day on which the clerk sustains the objection, correct the problem for which the objection is sustained by amending the candidate's declaration of candidacy or nomination petition, or by filing a new declaration of candidacy.
  - (d)
    - (i) The clerk's decision upon objections to form is final.
    - (ii) The clerk's decision upon substantive matters is reviewable by a district court if prompt application is made to the district court.
    - (iii) The decision of the district court is final unless the Supreme Court, in the exercise of its discretion, agrees to review the lower court decision.
- (11) A candidate who qualifies for the ballot under this section may withdraw as a candidate by filing a written affidavit with the municipal clerk.

Amended by Chapter 22, 2020 General Session



THIS DOCUMENT IS RELEASED FOR REVIEW ONLY. IT IS NOT INTENDED FOR CONSTRUCTION UNLESS SIGNED AND SEALED.  
 P.M.A. S. BERG P.E.  
 SERIAL NO. 289588  
 DATE 14 AUGUST 2020



KIRK MALMROSE MIDWAY VISTAS		
EXHIBIT INTERLAKEN TRASH - ALTERNATIVE WITH REALIGNED EDELWEISS		
		
DESIGN BY: CNB	DATE: 15 APR 2020	SHEET
DRAWN BY: CNB	REV: 14 JUL 2020	0

QTR1 thru QTR3 : 7/1/20 - 3/31/21		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/20 - 3/31/21, FY2021											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
<b>Revenue - All Accounts</b>													
5	Annual Wasatch County Tax Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,162	\$ 118,000
6	Prior Year Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Late Fees - Assessments (all years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	1% State Sales Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,247	\$ 22,000
all	Interest Income	\$ 66	\$ 400	\$ 12	\$ 100	\$ 112	\$ 100	\$ 71	\$ 220	\$ 14	\$ 100	\$ 20	\$ 200
12	New Owner Transfer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	B&C Road Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,044	\$ 18,408
14	Building App & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Interlaken Drive RMA with BHR Agreement (20%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200
15a	CARES Act Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,115	\$ 20,115
15b	Additional Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15c	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,010	\$ -
15d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73a	Revenue from BHR Settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73b	Revenue from Federal & State Transportation System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92	Annual Water Utility Base Fees	\$ -	\$ -	\$ 166,365	\$ 173,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Metered Water Overages	\$ -	\$ -	\$ 841	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95a	Water Connect Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95b	Water Billing Late Fees	\$ -	\$ -	\$ 100	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95c	New Owner Transfer Fees	\$ -	\$ -	\$ 868	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95e		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150	Revenue from Federal & State Water System Grants	\$ -	\$ -	\$ -	\$ -	\$ 31,502	\$ 57,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
169	Building Permit Application Fees (varies with application)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 2,250	\$ -	\$ -
170	Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 1,500	\$ -	\$ -
171	Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 7,500	\$ -	\$ -
172	Damage Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 7,500	\$ -	\$ -
173	Completion Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500	\$ 4,500	\$ -	\$ -
173a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,943	\$ 18,000	\$ -	\$ -
173b	Variance Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 66</b>	<b>\$ 400</b>	<b>\$ 168,186</b>	<b>\$ 177,700</b>	<b>\$ 31,614</b>	<b>\$ 57,700</b>	<b>\$ 71</b>	<b>\$ 220</b>	<b>\$ 41,958</b>	<b>\$ 41,350</b>	<b>\$ 171,598</b>	<b>\$ 179,923</b>
<b>Transfers into General Fund</b>													
19	Transfer from Building Fund (Application Fees for admin costs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,500
21	Transfer from Transportation Reserve Fund for Capital expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 90,000
<b>Transfers out of General Fund</b>													
28	Transfer to Transportation Reserve of B&C Road Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (18,408)
29	Transfer to Transportation Reserve Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30	Transfer to Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers into Water Revenue Fund (Checking)</b>													
100	Transfer from Building Fund (Water Connect Fees)	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$ -	\$ -	\$ 78,275	\$ 78,382	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
102	Transfer from Water Reserve Fund for Capital Improvements	\$ -	\$ -	\$ 30,800	\$ 116,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers out of Water Revenue Fund</b>													
105	Transfer to Water System Reserve Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
106	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
107	Transfer to Bond Sinking Fund for Next Year's Bond Payment	\$ -	\$ -	\$ -	\$ (78,382)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108	Transfer to Water System Capital Facilities Replacement Reserve Acct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
109	Transfer to General Fund for 50% of Administrative expenses	\$ -	\$ -	\$ -	\$ (30,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers into Transportation Reserve Fund</b>													
77	Transfer from General B&C Road Tax to Transportation Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,408	\$ -	\$ -	\$ -	\$ -
78	Transfer to Transportation Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

QTR1 thru QTR3 : 7/1/20 - 3/31/21		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/20 - 3/31/21, FY2021											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
80	Transfer from Building Fund of Road Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Transportation Reserve Fund</b>												
83	Transfer to General Fund for Transportation Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50,000)	\$ (90,000)	\$ -	\$ -	\$ -	\$ -
	<b>Transfers into Water System Capital Reserves Fund</b>												
154	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
154a		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Water System Capital Reserves Fund</b>												
161	Transfer to Water Revenue Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ (30,800)	\$ (116,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers into Building Fund</b>												
177	Transfer from General Fund - Special Engineering Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Building Fund</b>												
180	Transfer to General Fund - Building Permit Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	\$ -	\$ -
181	Transfer to Water Revenue - Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	\$ -	\$ -
182	Transfer to Transportation Reserve Fund - Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,500)	\$ -	\$ -
	<b>Transfers into Bond Sinking Fund</b>												
138	Transfer from Water Revenue Fund	\$ -	\$ 78,382	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Water Bond Sinking Fund</b>												
141	Transfer to Water Revenue Fund to pay current year bond	\$ (78,275)	\$ (78,382)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Transfers Between Funds</b>	<b>\$ (78,275)</b>	<b>\$ -</b>	<b>\$ 109,075</b>	<b>\$ 87,000</b>	<b>\$ (30,800)</b>	<b>\$ (116,000)</b>	<b>\$ (50,000)</b>	<b>\$ (64,092)</b>	<b>\$ -</b>	<b>\$ (10,500)</b>	<b>\$ 50,000</b>	<b>\$ 103,592</b>
	<b>General Fund Expenses</b>												
	<b>Administrative Expense</b>												
37	Commissions, Committee, Council Mtg Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,200)
38	Town Clerk & Webmaster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (12,798)	\$ (22,000)
39	Association Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (269)	\$ (489)
40	Web Hosting & IT Services (WIX,GoDaddy,Zoom,Dropbox,ViaSat,Calling Post)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (958)	\$ (2,200)
40a	Town Council Equipment & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (296)	\$ (200)
41	Meeting Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (350)
42	Bookkeeping, Accounting, CPA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,539)	\$ (13,000)
43	Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9)	\$ -
44	Town Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,455)	\$ (12,000)
44a	Attorney fees for BHR settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45a	Animal Control through Interlocal Agreement w/ Heber City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)
45b	Municipal Election Balloting & Noticing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
46	Misc. Admin. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,254)	\$ (100)
47	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (585)	\$ (4,039)
48	Office Supplies (postage + supplies)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (450)	\$ (700)
49	Building Inspector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (635)	\$ -
51	Additional Consulting Fees (Codifiers, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (25)	\$ (8,000)
51a	Federal IRS Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,246)	\$ (4,000)
51b	CARES Act - WCFD Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (20,115)	\$ (20,115)
51c		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Administrative Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (54,633)</b>	<b>\$ (89,893)</b>
	<b>Annual Road Maintenance Expense from General Fund</b>												
55	Annual Road Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (12,013)	\$ (18,000)
56	Additional Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (78)	\$ (8,000)
56a	Road Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,535)	\$ (2,000)
57	Contract Service (Snow Removal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (36,000)	\$ (39,500)
58	Supplies - Salt, Sand, etc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,400)	\$ (3,500)
	<b>Annual Fire Mitigation Expenses</b>												
58b	Brush Removal and Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,100)	\$ (30,000)
59	<b>Annual Road Capital Expenses</b>												



QTR1 thru QTR3 : 7/1/20 - 3/31/21		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/20 - 3/31/21, FY2021											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
60	Capital Investment in Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (30,000)	\$ (30,000)
60a	<b>DPW Expenses</b>												
60b	DPW Site Construction - Capital Investment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (53,287)	\$ (60,000)
60c	Annual DPW Site Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (32)	\$ -
61	<b>Total Road Maintenance, Capital Improvements, DPW Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (145,445)	\$ (191,000)
	<b>Total General Fund Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (200,077)	\$ (280,893)
	<b>Water Revenue Fund Expenses</b>												
	<b>Bond Payment</b>												
114	Water Bond Payment, Due annually in January	\$ -	\$ -	\$ (78,275)	\$ (78,382)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115	<b>Operating Expenses</b>												
116	Payroll - Water Masters	\$ -	\$ -	\$ (12,900)	\$ (21,600)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
117	Meter Repair/Replacement, Water System Equipment, Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
118	Chemicals & Monitoring	\$ -	\$ -	\$ (360)	\$ (3,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
119	Telemetry System Operating Costs	\$ -	\$ -	\$ -	\$ (1,127)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120	Water Share Fee, Education, etc.	\$ -	\$ -	\$ (40)	\$ (375)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
121	Gas Heat	\$ -	\$ -	\$ (331)	\$ (500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
122	Electricity	\$ -	\$ -	\$ (6,023)	\$ (6,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123	Payroll Taxes - Water Masters - State & Federal 941	\$ -	\$ -	\$ (2,688)	\$ (3,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123a	Workman's Comp Insurance for Water Master	\$ -	\$ -	\$ (16)	\$ (1,069)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123b	Misc. Water Expenses	\$ -	\$ -	\$ (786)	\$ (1,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123c		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123e	<b>Capital Investment in Water System</b>												
123f	Purchase of Generator and Installation	\$ -	\$ -	\$ (50,513)	\$ (71,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123g	Pump Replacements, Telemetry System, Meter Upgrades	\$ -	\$ -	\$ (23,534)	\$ (45,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
124	<b>Repair and Maintenance</b>												
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$ -	\$ -	\$ -	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126	Annual Generator Maintenance	\$ -	\$ -	\$ -	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126a	General Water System Maintenance & Repair	\$ -	\$ -	\$ (1,335)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Water Revenue Fund Expenses</b>	\$ -	\$ -	\$ (176,800)	\$ (243,253)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Building Fund Expenses</b>												
187	Refunds of Damage Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,500)	\$ (5,000)	\$ -	\$ -
188	Refunds of Completion Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,000)	\$ (3,000)	\$ -	\$ -
188a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (14,029)	\$ (18,000)	\$ -	\$ -
188b	Additional Contractual Services (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (791)	\$ (1,000)	\$ -	\$ -
188c	Plan Review by Planning Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (125)	\$ (750)	\$ -	\$ -
	<b>Total Building Fund Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (25,445)	\$ (27,750)	\$ -	\$ -
	<b>Total Expenses (General, Water Revenue, Building)</b>	\$ -	\$ -	\$ (176,800)	\$ (243,253)	\$ -	\$ -	\$ -	\$ -	\$ (25,445)	\$ (27,750)	\$ (200,077)	\$ (280,893)
	<b>Net Change in Balance (Revenue+Transfers+Expenses)</b>	\$ (78,210)	\$ 400	\$ 100,461	\$ 21,447	\$ 814	\$ (58,300)	\$ (49,929)	\$ (63,872)	\$ 16,513	\$ 3,100	\$ 21,521	\$ 2,622
	Add: Beginning Balance	\$ 159,957	\$ 159,957	\$ 55,350	\$ 55,350	\$ 238,700	\$ 238,700	\$ 235,889	\$ 235,889	\$ 52,455	\$ 52,455	\$ 88,520	\$ 88,520
	Rounding Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Ending Balance</b>	\$ 81,748	\$ 160,357	\$ 155,811	\$ 76,797	\$ 239,513	\$ 180,400	\$ 185,960	\$ 172,017	\$ 68,968	\$ 55,555	\$ 110,041	\$ 91,142

Updated on April 8, 2021

RE: FY 2021 and FY2022 Budget Status and Projections

To: Interlaken

From: Bart Smith, Interlaken Town Clerk

This document has been provided to the council and lot owners in Interlaken Town to provide information and promote discussion regarding the town's FY2022 budget, for July 1, 2021 through June 30, 2022. This is a first draft report prepared for the April 8, 2021 Town Council Meeting. It includes general information about the town's finances and specifics about the current FY2021 budget and proposed FY2022 budget. At the end of this document there are several appendices which provide detail to accompany the information below. Some of the tables in this document have been reduced in size in order to fit within the main text in order to highlight the relevant information. Larger scale versions of these tables are provided in the appendices. In addition, since the format is a pdf file, the document can be zoomed in to provide better readability.

This document includes a first draft of the proposed FY2022 budget, along with various reports and tables describing the town's finances. The table of contents below summarizes the document's content.

<b>Section</b>	<b>Page</b>
1. Overview	2
2. Interlaken Town Bank Accounts	2
3. FY2021 and FY2022 Revenue Sources	3
4. Water System Revenue and Expenditures Analysis	4
5. FY2021 Water System Reserve and Bond Sinking Fund Impact	6
6. FY2022 Proposed Water System Expenses and Funding	7
7. General Fund and Road System Budget FY2021 and FY2022	8
8. Budget Process and Public Hearing	10
Appendix A: FY2022 Draft Budget	
Appendix B: Tables 4.1, 4.2, 4.3, 4.4	
Appendix C: Table 6.1	
Appendix D: Tables 7.1, 7.2	
Appendix E: Revenue and Expenses FY2021 QTR01- QTR03	
Appendix F: Water System and Pumphouse Contractor Bids	

## 1. Overview

---

As the town approaches FY2021 year end and begins the process of a crafting a FY2022 budget, the following information is being provided to help with council discussion scheduled for the 4/8/21 town council meeting.

The town's operating budget has had, over the years, items that remain consistent and predictable. For example, water master salaries, snow removal costs, General Fund administrative expenses for legal, clerical, and accounting, and revenue and expenses related to building permits. These items are fairly easy to predict and without much risk can be carried over to next year's budget with minor adjustments. This report will focus on areas that require council decisions on expenditures for our road and water systems. These areas of expense vary year to year and require some consideration.

## 2. Interlaken Town Bank Accounts

---

The Town currently uses six Zion bank accounts to receive revenue, pay bills, and save money (reserves) for future expenses. Since the main components of our Town's expenses are the water system and the roads, our accounts are organized around those two services.

Each bank account has its own budget: revenue, expenses, transfers, and a resulting increase or decrease in the fund balance. As you read the through the FY2022 budget (see the appendices), you'll notice that there are many transfers between these funds. This is how we move our revenue around to fill up reserve funds and to pay our bills. The sum total of all our transfers, at any given time, will be zero, summed over all the accounts. You'll see this on the last page of the annual budget (Net Transfers between funds).

In Table 2.1 there is a brief description of all our town bank accounts and funds:

**Table 2.1 – Zion Bank Accounts**

<b>Zion Bank Account</b>	<b>Type</b>	<b>Description</b>
General Fund	Checking	Main operating account
Transportation Reserve	Savings	Reserves for road repair & capital improvements
Water Revenue Fund	Checking	Operating acct for water system
Water Bond Sinking Fund	Money Market	Reserve acct for water bond pmts
Water Reserve	Savings	Reserves for water system repair & capital improvements
Building Fund	Checking	For building project transactions

The Fiscal Year budget for each of these funds appears on a new page in the budget document. At the end of the document, there is a summary across all the funds to demonstrate overall growth, surpluses, and withdrawals.

**3. FY2021 and FY2022 Revenue Sources**

---

Interlaken Town receives revenue from the sources described in *Table 3.1* below.

**Table 3.1 – Revenue Sources**

<b>Revenue Source</b>	<b>Description</b>
Wasatch County Taxes	Distributed by Wasatch County, collected from lot owners, based on assessed property value
Interlaken Annual Water Billing	Collected by the town from lot owners, based on over usage
Ownership Transfer Fees	Collected from buyer, typically at closing
Shared Interlaken Drive Maintenance Agreement with BHR	Collected from Burgi Hill Ranches HOA for lower Interlaken Drive maintenance
B&C Road Taxes	Distributed by the State
State Sales Tax 1% Revenue	Distributed by the State
Administrative Fees from Building Permit Applications	Collected by the town from the permit applicant
Road Impact Fees from Building Projects	Collected by the town from the permit applicant
Water Connection Fee	Collected by the town from the permit applicant
Epic Engineering Building Permit Plan Review and Inspections	Collected by the town from the permit applicant and reimbursed to Epic
State and Federal Grants	FEMA grant, CARES grant in FY2021
Earned Interest on Accounts	Deposited directly in bank accounts

Interlaken collects revenue from all lot owners from two sources: our annual water billing collected by the town, and the annual Wasatch County Tax. In FY2021, Interlaken invested in major capital improvements to both our water system and our roads, including installation of backup power for our water system, and the construction of a new DPW site to house the town’s dumpsters. The Wasatch County tax rate was unchanged for FY2021 as was the town’s base water fee. The town excused all water overage fees for FY2021 because of a major metering upgrade that prohibited meter reads. In the proposed FY2022 budget, the Wasatch County tax rates and town water fees will remain the same.

#### 4. Water System Revenue and Expenditures Analysis

As we approach FY2021 year end, it’s appropriate to examine our budget with regard to two main areas of concern – the water system and the road system. For the Interlaken water system, there are outstanding projects that should be completed in FY2021, prior to year-end on June 30, 2021. In addition, there are some projects that may be started in FY2021, partially completed and paid for, then completed in FY2022. And finally, there are projects that will be started in FY2022 and completed in that year (7/1/21-6/30/22).

#### Future Expenditures FY2021 and FY2022

In Table 4.1 below, there is a proposal for future expenditures and appropriations in FY2021 and FY2022. This list includes items that were previously budgeted in FY2021 with the exception of the “Generator Protective Fencing” and “Pumphouse Security System.” Both of these items have been discussed in council meetings but were not part of the amended FY2021 budget. The “Pumphouse Security System” was approved by council vote earlier this year. *Note that all the tables referenced in this report appear in a larger scale font as appendices at the end of this report.*

**Table 4.1 –Water System Capital Improvements, Repair, Maintenance FY2021 and FY2022**

Table 1. Water System Capital Improvements Repair Maintenance FY2021 (remaining) and FY2022						
Future Expenditure	QTY	Unit Cost	Total Cost	FY2021 Share	FY2022 Share	Comments
Midco Tank Cleaning	1	\$ 2,775	\$ 2,775	\$ -	\$ 2,775	Cost based on August 2016 Cleaning cost, no schedule yet, but likely in June, billed in July 2021
Pumphouse meters upgrade	1	\$ 8,663	\$ 8,663	\$ 8,663	\$ -	Based on Delco Western Quote # 519
Service Meter Upgrades - iperl sensus	31	\$ 500	\$ 15,500	\$ 5,000	\$ 10,500	Estimated from current iperl meter count = 114, old meters = 29, no meters = 41. Brings iperl count to 145
Vehicle Drive By Direct Read Upgrade	1	\$ 28,700	\$ 28,700	\$ -	\$ 28,700	Mountainland bid from 3/19/20 includes reader, software, and computer
Meter pit radios	145	\$ 160	\$ 23,200	\$ 11,600	\$ 11,600	Mountainland bid from 3/19/20 includes individual radios for each meter pit
Replacement pit covers	145	\$ 60	\$ 8,700	\$ 4,350	\$ 4,350	New lids to accommodate pit radios
Generator Protective Fencing	1	\$ 4,664	\$ 4,664	\$ 4,664	\$ -	Singleton Fence Bid 022521
Pumphouse Security System	1	\$ 2,048	\$ 2,048	\$ -	\$ 2,048	Peak Alarm Bid - waiting for decision re DPW site cameras
<b>TOTAL Water System Expenditures</b>			<b>\$ 94,250</b>	<b>\$ 34,277</b>	<b>\$ 59,973</b>	

As shown in the above table, the proposed share of expenditures for FY2021 is **\$34,277**. The additional expenses of **\$59,973** would be carried over to FY2022.

**Current Water System Expenses FY2021**

We can better understand the viability of any proposed FY2021 expenses by looking at the FY2021 year to date (7/1/20 – 4/1/21) accounting of revenue and expenses compared to our budget.

In Table 4.2, there is an accounting of our budget vs. actual water system expenditures to date (7/1/20 – 4/1/21). Note that this list includes only the capital investment, maintenance and repair line items. The remaining Water Revenue account expenditures are stable and not necessary for this discussion (e.g. Water Master Salaries, Chemical Testing).

**Table 4.2 – FY2021 Budget Water System Expenses**

Table 2. FY2021 Budget Water System Expenses					
FY2021 Line:	Description	Budget	Current 4/01/2021	Unspent Balance	Comments
123f	Purchase of Generator and Installation	(\$71,000)	(\$50,513)	\$20,487	Purchase is complete and under budget. Some items expensed last year
123g	Pump Replacements, Telemetry System, Meter Upgrades	(\$45,000)	(\$23,534)	\$21,466	There are still 29 old meters that need to be replaced
125	Additional Contract Services - Tank Main., Rate Studies, Consults	(\$5,000)	\$0	\$5,000	Midco Cleaning was delayed due to COVID
126	Annual Generator Maintenance	(\$1,200)	\$0	\$1,200	Maintenance schedule will begin next year
126a	General Water System Maintenance & Repair	(\$5,000)	(\$1,335)	\$3,665	Unspent funds
	<b>Totals</b>	<b>(\$127,200)</b>	<b>(\$75,382)</b>	<b>\$51,818</b>	

Note that the Water System budgeted line items in these categories currently hold a surplus of **\$51,818**. This is money allocated for these projects that remains unspent as of April 1, 2021.

**Revenue Projections FY2021**

Finally, we can look at FY2021 Water System revenue projections in Table 4.3. to understand how the proposed Table 4.1. expenses affect our bottom line.

**Table 4.3 – FY2021 Budget Water System Revenue**

Table 3. FY2021 Budget Water System Revenue					
FY2021 Line:	Description	Budget	Current 4/01/2021	Projected Year End	Comments
93+149	Interest Income	\$200	\$124	\$170	Lower interest rates reduced revenue
92	Annual Water Utility Base Usage Fee	\$173,000	\$166,365	\$179,818	Projection includes remaining Batch 5 payments and late payments
95	Charge for Services: Metered Water (overages)	\$4,000	\$841	\$841	Only overage revenue is from late payments from last year
95b	Water Billing Late Fees	\$150	\$100	\$325	Outstanding unpaid invoices as of 3/25/21
95c	New Owner Transfer Fees	\$450	\$868	\$1,168	Expected increase - 2 lots sold
150	Revenue from Federal & State Water System Grants	\$57,600	\$31,502	\$41,335	Grant reimbursements were only 75% of submitted expenses
	<b>Totals</b>	<b>\$235,400</b>	<b>\$199,800</b>	<b>\$223,656</b>	<b>Revenue is -\$11,744 from budget</b>

Note that the FY2021 Water System revenue is under budget by **-\$11,744**.

**Balancing the Budget – Net Revenue and Expenses**

To assess whether the Table 4.1 expenditures are viable for FY2021, we can put together the revenue and expense data and determine the overall effect on the FY2021 Water System Budget. In Table 4.4, there is a summary of the information presented in Tables 4.1, 4.2, and 4.3.

**Table 4.4 – FY2021 Water System Revenue – Expense Summary**

Table 4. FY2021 Water System Revenue - Expense Summary		
FY2021 Projected Revenue and Expenses		Comments
FY2021 Unspent Budgeted Expenses	\$51,818	Remaining funds in FY2021 budget appropriated for water system repair and investment
FY2021 Projected Revenue Shortfall	(\$11,744)	Revenue shortfall for FY2021 Water System including Water Revenue and Water Reserve funds
FY2021 Projected Additional Expenses	(\$34,277)	Estimate of remaining water system expenses based on Table 1
<b>FY2021 Net Projected Revenue - Expenses</b>	<b>\$5,798</b>	Projected end of FY2021 Increase/Decrease in all Water System accounts.

Based on the proposed Water System expenditures in Table 4.1 (**-\$34,277**), the unspent balance for budgeted Water System expenses in Table 4.2 (**\$51,818**), and the projected FY2021 Water System revenue shortfall in Table 4.3. (**-\$11,744**), the Net Projected Revenue – Expenses for the Water System would be **\$5,798**. In other words, the Water System accounts would carry a surplus of **\$5,798**.

With this data in mind, it would seem that the proposed FY2021 expenditures in Table 4.1 would not have an adverse impact on the FY2021 year end Water System Fund balances.

**5. FY2021 Water System Reserve and Bond Sinking Fund Impact**

**Water System Reserve Fund**

In the above analysis, the revenue and expense calculations take into account the reduced FEMA grant revenue to the Zion Water Reserve Fund as part of the total Water System budget. In other words, the analysis concludes that the Table 4.1 expenditures will impact the total balances of the Water Revenue Fund plus Water Reserve Fund with a net surplus of \$5,798. Based on the FY2021 budget, if this surplus was added to the Water Reserve Fund, the fund would hold a balance of **\$186,198**. This represents a decrease in the end of year fund from FY2020 of **-\$52,502**. This decrease is less than the approved budget indicated. In summary, the expenditures proposed in Table 4.1 for FY2021 have a positive impact on the Water System Reserve Fund.

**Water Bond Sinking Fund**

The Water Bond Sinking Fund is an isolated account in that it only receives revenue from the Water Revenue fund (from collected water payments) and then pays the annual January Bond payment of \$78,275. There is no impact on this fund from the proposed Table 4.1 FY2021 expenditures. The final FY2024 payment on the water bond will be made on January 10, 2024. As the Water Bond Sinking Fund is required to hold two payments at all times, the surplus payment in the Water Bond Fund will be used to make the final payment in 2024. This means that revenue collected to support the bond would not need to be assessed in FY2024.

**6. FY2022 Proposed Water System Expenses and Funding**

Table 4.1 includes a list of proposed Water System expenditures for FY 2022. In the attached FY2022 budget proposal (see appendices) these expenditures have been included as expenses in the Water Revenue Fund budget for FY2022. Table 6.1 lists proposed Water System expenses for capital investment, maintenance, and repair for FY2022.

**Table 6.1 – FY2022 Budget Water System Expenses – Capital Investment, Repair and Maintenance**

Table 6.1 FY2022 Budget Water System Expenses - Capital Investment, Repair and Maintenance				
FY2022 Line:	Description	FY2021 Budget Projected	FY2022 Budget Proposed	Comments
123f	Purchase of Generator and Installation	(\$55,177)	\$0	Generator project and fencing to be completed in FY2021
123g	Pump Replacements, Telemetry System, Meter Upgrades	(\$53,147)	(\$57,198)	FY2021 and FY2022 includes all Table 4.1 expenses and all expenses to date for FY2021
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$0	(\$3,327)	Midco tank cleaning will be billed in FY2022. This also includes Peak Alarm monthly monitoring charges for pumphouse security
126	Annual Generator Maintenance	\$0	(\$500)	FY2022 Estimate
126a	General Water System Maintenance & Repair	(\$1,335)	(\$5,000)	FY2022 Estimate
	<b>Totals</b>	<b>(\$109,659)</b>	<b>(\$66,025)</b>	

The FY2022 expenses are significantly less than FY2021 because of the purchase and installation of the pumphouse generator in FY2021. It should be noted that the FEMA grant acquired by the town will contribute, once reimbursements are complete, a total of \$41,335. When including this net offset in the generator costs, the net FY2021 and FY2022 expense budgets for these categories are very close: - \$68,324 for FY2021 and -\$66,025 for the FY2022 proposed budget.



**7. General Fund and Road System Budget FY2021 and FY2022**

The General Fund holds the funds for the payment of the town’s administrative expenses (eg town clerk salary, legal expenses, office supplies, etc.) as well as funds for the road system and other capital improvements, like the DPW site project. As the General Fund is a checking account, actual bills are paid through this account. The Transportation Reserve Fund is a money market fund used to hold capital investments funds in reserve for the road system. When discussing the budget for Interlaken’s road system, it is necessary to consider the balances in these two funds.

**General Fund**

As previously mentioned, the General Fund Administrative expenses are fairly consistent throughout the years. The area of concern with respect to General Fund expenses is always capital investment in roads, as well as repair and maintenance of the road system. In FY2021 a significant investment was made for the development of the new DPW site on Luzern Road. When the DPW site was completed in the fall of 2020, the dumpsters were moved from their longtime location at Valais Park in Midway to this new site. Midway City had requested the dumpsters be moved for quite a while and was waiting for the town to find a new location for over 2 years.

**Table 7.1 – FY2022 Budget General Fund Expenses – Capital Investment, Repair and Maintenance**

Table 7.1 FY2022 Budget General Fund Expenses - Capital Investment, Repair and Maintenance				
FY2022 Line:	Description	FY2021 Budget Projected	FY2022 Budget Proposed	Comments
55	Annual Road Repair & Maintenance	(\$18,000)	(\$40,000)	FY2022 includes estimate for Top Coat and Crack sealing for 50% (most travelled sections) of the roads. Work last done in June 2017 by Top Job for \$64K for entire road system included a 5-year warranty
56	Additional Contract Services	(\$100)	(\$500)	Blue Stakes plus other contractual work related to the roads and town property
56a	Road Signage	(\$3,535)	(\$2,000)	Additional signage most likely required. Would also cover expenses related to installing speed bumps
57	Contract Service (Snow Removal)	(\$39,500)	(\$44,000)	FY2022 includes a typical annual increase of \$4500 - not yet verified with SuperDave
58	Supplies - Salt, Sand, etc	(\$3,500)	(\$3,500)	Typical annual costs
58b	Brush Removal and other Wildfire Mitigation	(\$10,000)	(\$10,000)	Includes 2 chipper days (spring and fall) and weed clearing in the spring
60	Capital Investment in Roads	(\$30,000)	(\$30,000)	Budget for shoulder work and improvements in roadway
60b	DPW Site Construction - Capital Investment	(\$60,000)	(\$30,000)	FY2021 \$60K includes money already spent plus \$7K to invest in trees, landscaping and irrigation at DPW site and pumphouse. FY2022 includes additional funds to expand the site.
60c	Annual DPW Site Maintenance Expenses	\$0	(\$600)	Maintenance cost for DPW site including landscaping and tree care
	<b>Totals</b>	<b>(\$164,635)</b>	<b>(\$160,600)</b>	

The budgets for these categories are very similar for FY2021 and FY2022. The net impact on General Fund balances is also almost the same:

- FY2021 Budgeted end of year General Fund balance is \$91,142
- FY2022 Proposed Budget for end of year General Fund balance is \$93,111

**Transportation Reserve Fund**

The Transportation Reserve money market fund holds reserves for capital investment in the town’s road system. Revenue is added to this fund through interest, contributions from the General Fund revenue sources including the B&C road tax revenue and the Wasatch County Tax revenue and revenue collected from the Burgi Hill Ranches HOA as part of our Road Maintenance Agreement. This past year, the Midway Reserves development below the town was added to the agreement. To date no revenue has been collected from these two outside sources. In FY2022 and forward, we will begin to collect these funds. As per our agreement, the town is able to collect a percentage of road maintenance, repair, and capital improvements spent on lower Interlaken Drive from these two entities.

In addition, the road impact fees collected as part of building permits are also transferred into this fund from the Building Fund. These fees are \$2,500 for a new construction permit, and adjusted accordingly for smaller scale building projects.

Since the Transportation Reserve Fund is a money market fund, checks cannot be written from it. Instead, funds are transferred from the reserve fund to the General Fund where they can be applied to expenses dedicated to the road system capital improvements.

**Table 7.2 – FY2022 Transportation Reserve Fund Revenue and Transfers**

FY2022 Line:	Description	FY2021 Budget Projected	FY2022 Budget Proposed	Comments
73	Estimated Interest	\$100	\$100	Annual money market interest
73a	Revenue From BHR Settlement	\$0	\$1,200	FY2022 will begin collection from BHR and The Reserves for their contribution to road maintenance for lower Interlaken Drive
73b	Revenue from Federal & State Transportation System Grants	\$0	\$0	No grants are in process
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	\$18,408	\$18,408	Annual revenue from the B&C road tax which is deposited by the state into the General Fund
78	Transfer from General Fund for Capital Improvement Reserves	\$0	\$0	No contributions are planned for FY2022. This is where unspent General Fund revenue would be passed along
80	Transfer from Building Fund of Road Impact Fee	\$7,500	\$7,500	Annual contribution based on 3 permits
83	Transfer to General Fund for Transportation Capital Expenses	(\$50,000)	(\$50,000)	Contribution for town road system capital improvements,. FY2021 budgeted \$90K but has only required \$50K
	<b>Totals</b>	<b>(\$23,992)</b>	<b>(\$22,792)</b>	

The budgets for this fund are very similar for FY2021 and FY2022. The net impact on Transportation Reserve Fund balances is also almost the same:

- FY2021 Projected end of year Transportation Reserve Fund balance is \$212,017
- FY2022 Proposed end of year Transportation Reserve Fund balance is \$213,097

Note that starting in FY2024 the town will no longer need to collect the bond payment funds for the water system. Revenue for the annual bond payment of \$78,275 is collected through the annual water billing and deposited into the Water Revenue Account. It’s possible that the town may consider a reduction in the annual water billing proportionate to the bond payment, or some fraction of that amount, and instead collect the equivalent revenue through Wasatch County tax revenue deposited into the

General Fund. In this way the lot owners would not necessarily pay a higher combined fee and the town could appropriate additional General Fund revenue for road reserves, improvements, and other projects.

## **8. Budget Process and Public Hearing**

---

The first draft of the FY2022 will be discussed at the April 8, 2021 council meeting in details. Suggestions and revisions will be added to the draft, and it will be presented to the council again at the May 2021 meeting. The council will review, discuss, and make changes, then vote to approve it for a public hearing. In June the council will conduct a public hearing and present the budget. Lot owners will be invited to make comments, after which the council will discuss, make any agreed upon revisions, and move to adopt the budget.

If you have any questions about the process, please contact me through email at [interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com).

Thanks,  
Bart Smith, Interlaken Town Clerk

Version 08-Apr-2021 Draft v. 01		FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22
<b>General Fund (checking)</b>				
<b>General Fund Revenue</b>				
Annual Wasatch County Tax Assessment		\$118,000	\$110,162	\$118,000
<i>Prior Year Assessments</i>		\$0	\$0	\$0
<i>Late Fees - Assessments (prior to FY2019)</i>		\$0	\$0	\$0
1% State Sales Tax (estimate)		\$22,000	\$23,247	\$28,000
Interest Income		\$200	\$20	\$30
<i>New Owner Transfer Fees</i>			\$0	\$0
B&C Road Tax (estimate)		\$18,408	\$16,044	\$18,408
<i>Building App Town Admin Fees</i>		\$0	\$0	\$0
<i>Interlaken Drive RMA with BHR Agreement (20%)</i>		\$1,200	\$0	\$0
CARES Act Revenue		\$20,115	\$20,115	\$0
Additional Grant Revenue			\$0	\$0
Miscellaneous Revenue			\$2,010	\$200
Fines for municipal code violations				\$1,500
<b>Total General Fund Revenue:</b>		<b>\$179,923</b>	<b>\$171,598</b>	<b>\$166,138</b>
<b>Transfers into General Fund</b>				
Transfer from Building Fund (Application Fees for admin costs)		\$1,500	\$0	\$900
Transfer from Water Revenue Fund (50% of admin. expenses)		\$30,500	\$0	\$30,500
Transfer from Transportation Reserve Fund for Capital expenses		\$90,000	\$50,000	\$50,000
<b>Transfers out of General Fund</b>				
<b>Transfers into Transportation Reserve Fund</b>				
Transfer of B&C Road Tax to Transportation Reserve Fund		(\$18,408)	\$0	(\$18,408)
Contribution to Capital Improvements in Transportation Reserve Fund		\$0	\$0	\$0
<i>Transfers into Building Fund - Special Engineering Projects</i>		\$0	\$0	\$0
<b>Total Net General Fund Transfers:</b>		<b>\$103,592</b>	<b>\$50,000</b>	<b>\$62,992</b>

InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22
<b>General Fund - continued</b>			
<b>General Fund Expenses</b>			
<b>Administrative Expenses</b>			
Commission, Committee, Council Mtg Expenses	(\$1,200)	\$0	\$0
Town Clerk & Webmaster	(\$22,000)	(\$12,798)	(\$20,000)
Association Memberships	(\$489)	(\$269)	(\$489)
Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)	(\$2,200)	(\$958)	(\$1,200)
Town Council Equipment & Supplies	(\$200)	(\$296)	(\$400)
Advertising Expenses	(\$350)	\$0	(\$350)
Bookkeeping, Accounting & CPA fees	(\$13,000)	(\$7,539)	(\$15,000)
Bank Charges, Checks		(\$9)	\$0
Town Attorney	(\$12,000)	(\$7,455)	(\$12,000)
<i>Attorney fees for BHR settlement/agreement</i>	\$0	\$0	\$0
Animal Control through Interlocal Agreement w/ Heber City	(\$1,500)	\$0	(\$1,500)
Municipal Election Balloting & Noticing, Advertisements	\$0	\$0	(\$400)
Misc. Admin. Expenses	(\$100)	(\$2,254)	(\$400)
Insurance	(\$4,039)	(\$585)	(\$4,000)
Office Supplies (postage + supplies)	(\$700)	(\$450)	(\$700)
<i>Building Inspector</i>		(\$635)	\$0
Additional Consulting Fees	(\$8,000)	(\$25)	(\$5,000)
Federal IRS Taxes	(\$4,000)	(\$1,246)	(\$1,500)
CARES Act - WCFD Fire Mitigation	(\$20,115)	(\$20,115)	\$0
Safety and Enforcement Supplies		\$0	(\$1,000)
<b>Total Administrative Expenses:</b>	(\$89,893)	(\$54,633)	(\$63,939)
<b>Annual Road Maintenance and Repair Expenses from General Fund</b>			
Annual Road Repair & Maintenance	(\$18,000)	(\$12,013)	(\$40,000)
Additional Contract Services	(\$8,000)	(\$78)	(\$500)
Road Signage	(\$2,000)	(\$3,535)	(\$2,000)
Contract Service (Snow Removal)	(\$39,500)	(\$36,000)	(\$44,000)
Supplies - Salt, Sand, etc	(\$3,500)	(\$3,400)	(\$3,500)
<b>Annual Fire Mitigation Expenses</b>			
Brush Removal and other Wildfire Mitigation	(\$30,000)	(\$7,100)	(\$10,000)
<b>Annual Road Capital Improvement Expenses</b>			
Capital Investment in Roads	(\$30,000)	(\$30,000)	(\$30,000)
<b>DPW Expenses</b>			
DPW Site Construction - Capital Investment	(\$60,000)	(\$53,287)	(\$30,000)
Annual DPW Site Maintenance Expenses	\$0	(\$32)	(\$600)
<b>Total Road Maintenance, Capital Improvements, Fire &amp; DPW Expense</b>	(\$191,000)	(\$145,445)	(\$160,600)
<b>Total General Fund Expenses:</b>	(\$280,893)	(\$200,077)	(\$224,539)
<b>Increase/Decrease in General Fund Balance</b>	<b>\$2,622</b>	<b>\$21,521</b>	<b>\$4,591</b>

InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01		FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22
<b>Transportation Reserve Fund (savings)</b>				
<b>Transportation Reserve Fund Revenue</b>				
Estimated Interest		\$220	\$71	\$100
Revenue From BHR Settlement		\$0	\$0	\$1,200
Revenue from Federal & State Transportation System Grants		\$0	\$0	\$0
<b>Total Transportation Reserve Fund Revenue:</b>		<b>\$220</b>	<b>\$71</b>	<b>\$1,300</b>
<b>Transfers into Transportation Reserve Fund</b>				
Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund		\$18,408	\$0	\$18,408
Transfer from General Fund for Capital Improvement Reserves		\$0	\$0	\$0
Transfer from Building Fund of Road Impact Fee		\$7,500	\$0	\$7,500
<b>Transfers out of Transportation Reserve Fund</b>				
Transfer to General Fund for Transportation Capital Expenses		(\$90,000)	(\$50,000)	(\$50,000)
<b>Total Net Transportation Reserve Fund Transfers:</b>		<b>(\$64,092)</b>	<b>(\$50,000)</b>	<b>(\$24,092)</b>
<b>Incr/Decr in Transportation Reserve Fund Balance</b>		<b>(\$63,872)</b>	<b>(\$49,929)</b>	<b>(\$22,792)</b>
<b>Water Revenue Fund (checking)</b>				
<b>Water Revenue Fund Revenue</b>				
Annual Water Utility Base Usage Fee		\$173,000	\$166,365	\$173,000
Interest Income		\$100	\$12	\$20
Charge for Services: Metered Water (overages)		\$4,000	\$841	\$4,000
<i>Water Connect Fee</i>			\$0	
Water Billing Late Fees		\$150	\$100	\$300
New Owner Transfer Fees		\$450	\$868	\$450
<b>Total Water Revenue Fund Revenue:</b>		<b>\$177,700</b>	<b>\$168,186</b>	<b>\$177,770</b>
<b>Transfers into Water Revenue Fund</b>				
Transfer from Building Fund (Water Connect Fees)		\$1,500	\$0	\$1,500
Transfer from Bond Sinking Fund for current year Water Bond payme		\$78,382	\$78,275	\$78,275
Transfer from Water System Reserve Fund for Capital Improvements		\$116,000	\$30,800	\$30,000
<b>Transfers out of Water Revenue Fund</b>				
Transfer to Water System Reserve Capital Fund		\$0	\$0	\$0
<i>Transfer to General Fund</i>		\$0	\$0	\$0
Transfer to Bond Sinking Fund - Next Year's Bond Payment		(\$78,382)	\$0	(\$78,275)
<i>Transfer to Water System Capital Facilities Replacement Reserve Acct</i>			\$0	\$0
Transfer to General Fund for 50% of Administrative expenses		(\$30,500)	\$0	(\$30,500)
<b>Total Net Water Revenue Fund Transfers:</b>		<b>\$87,000</b>	<b>\$109,075</b>	<b>\$1,000</b>

InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22
<b>Water Revenue Fund - continued</b>			
<b>Water Revenue Fund Expenses</b>			
<b>Bond Payment</b>			
Water Bond Payment, due annually in January	(\$78,382)	(\$78,275)	(\$78,275)
<b>Operating Expenses</b>			
Payroll - Water Masters	(\$21,600)	(\$12,900)	(\$17,000)
<i>Meter Repair/Replacement, Water System Equipment, Supplies</i>		\$0	\$0
Chemicals & Monitoring	(\$3,000)	(\$360)	(\$600)
Telemetry System Operating Costs	(\$1,127)	\$0	(\$1,127)
Water Share Fee, Education, etc.	(\$375)	(\$40)	(\$375)
Gas Heat	(\$500)	(\$331)	(\$600)
Electricity	(\$6,000)	(\$6,023)	(\$6,100)
Payroll Taxes - Water Masters	(\$3,000)	(\$2,688)	(\$3,500)
Workman's Comp Insurance for Water Masters	(\$1,069)	(\$16)	(\$1,100)
Misc. Water Expenses	(\$1,000)	(\$786)	(\$1,200)
<b>Capital Investment in Water System</b>			
Purchase of Generator and Installation	(\$71,000)	(\$50,513)	\$0
Pump Replacements, Telemetry System, Meter Upgrades	(\$45,000)	(\$23,534)	(\$57,198)
<b>Repair and Maintenance</b>			
Additional Contract Services - Tank Main., Rate Studies, Consults	(\$5,000)	\$0	(\$3,327)
Annual Generator Maintenance	(\$1,200)	\$0	(\$500)
General Water System Maintenance & Repair	(\$5,000)	(\$1,335)	(\$5,000)
<b>Total Water Revenue Expenses:</b>	<b>(\$243,253)</b>	<b>(\$176,800)</b>	<b>(\$175,902)</b>
<b>Increase/Decrease in Water Revenue Fund Balance</b>	<b>\$21,447</b>	<b>\$100,461</b>	<b>\$2,868</b>

InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22
<b>Water Bond Sinking Fund (money market)</b>			
<b>Water Bond Sinking Fund Revenue</b>			
Estimated Interest	\$400	\$66	\$100
<b>Total Water Bond Sinking Fund Revenue:</b>	<b>\$400</b>	<b>\$66</b>	<b>\$100</b>
<b>Transfers into Water Bond Sinking Fund</b>			
Transfer from Water Revenue Fund	\$78,382	\$0	\$78,275
<b>Transfers out of Water Bond Sinking Fund</b>			
Transfer to Water Revenue Fund to pay current year bond	(\$78,382)	(\$78,275)	(\$78,275)
Transfer to Water Reserve Fund to close out account			
<b>Total Net Water Bond Sinking Fund Transfers:</b>	<b>\$0</b>	<b>(\$78,275)</b>	<b>\$0</b>
<b>Increase/Decrease in Water Revenue Bond Sinking Fund Balance</b>	<b>\$400</b>	<b>(\$78,210)</b>	<b>\$100</b>
<b>Water Reserve Fund (savings)</b>			
<b>Water Reserve Fund Revenue</b>			
Interest Income	\$100	\$112	\$150
Revenue from Federal & State Water System Grants	\$57,600	\$31,502	\$0
<b>Total Water Reserve Fund Revenue:</b>	<b>\$57,700</b>	<b>\$31,614</b>	<b>\$150</b>
<b>Transfers into Water Reserve Fund</b>			
<i>Trfr from Water Revenue Fund to Capital Facilities Replacement Reserves</i>	\$0	\$0	\$0
<b>Transfers out of Water Reserve Fund</b>			
Transfer to Water Revenue Fund for Capital Improvements	(\$116,000)	(\$30,800)	(\$30,000)
<b>Total Net Water Reserve Fund Transfers:</b>	<b>(\$116,000)</b>	<b>(\$30,800)</b>	<b>(\$30,000)</b>
<b>Increase/Decrease in Water Reserve Fund Balance</b>	<b>(\$58,300)</b>	<b>\$814</b>	<b>(\$29,850)</b>



InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01		FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22
<b>Building Fund (checking)</b>				
<b>Building Fund Revenue</b>				
Interest Income		\$100	\$14	\$20
Building Permit Application Fees		\$2,250	\$1,500	\$11,350
Water Connect Fees		\$1,500	\$500	\$1,500
Road Impact Fees		\$7,500	\$2,500	\$7,500
Damage Deposits - Refundable		\$7,500	\$18,000	\$7,500
Completion Deposits - Refundable		\$4,500	\$6,500	\$4,500
Plan Review & Inspections (Town Engineer)		\$18,000	\$12,943	\$18,000
Variance Application Fees		\$0	\$0	\$250
<b>Total Building Fund Revenue:</b>		<b>\$41,350</b>	<b>\$41,958</b>	<b>\$50,620</b>
<b>Transfers into Building Fund</b>				
Transfer from General Fund - Special Engineering Projects		\$0	\$0	\$0
<b>Transfers out of Building Fund</b>				
Transfer to General Fund - Building Permit Application Fees		(\$1,500)	\$0	(\$900)
Transfer to Water Revenue Fund - Water Connect Fees		(\$1,500)	\$0	(\$1,500)
Transfer to Transportation Reserve Fund - Road Impact Fees		(\$7,500)	\$0	(\$7,500)
<b>Total Net Building Fund Transfers:</b>		<b>(\$10,500)</b>	<b>\$0</b>	<b>(\$9,900)</b>
<b>Building Fund Expenses</b>				
Refunds of Damage Deposits		(\$5,000)	(\$7,500)	(\$10,000)
Refunds of Completion Deposits		(\$3,000)	(\$3,000)	(\$6,000)
Plan Review & Inspections (Town Engineer)		(\$18,000)	(\$14,029)	(\$18,000)
Additional Contractual Services (Town Engineer)		(\$1,000)	(\$791)	(\$1,000)
Plan Review by Planning Commission		(\$750)	(\$125)	(\$450)
<b>Total Building Fund Expenses:</b>		<b>(\$27,750)</b>	<b>(\$25,445)</b>	<b>(\$35,450)</b>
<b>Increase/Decrease in Building Fund Balance</b>		<b>\$3,100</b>	<b>\$16,513</b>	<b>\$5,270</b>

InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01		FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22
<b>Fiscal Year Net Increase/Decrease for all Funds</b>				
	Fund Name	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22
	General Fund (checking)	\$2,622	\$21,521	\$4,591
	Transportation Reserve Fund (savings)	(\$63,872)	(\$49,929)	(\$22,792)
	Water Revenue Fund (checking)	\$21,447	\$100,461	\$2,868
	Water Bond Sinking Fund (money market)	\$400	(\$78,210)	\$100
	Water Reserve Fund (savings)	(\$58,300)	\$814	(\$29,850)
	Building Fund (checking)	\$3,100	\$16,513	\$5,270
	<b>Total Fiscal Year Increase/Decrease</b>	<b>(\$94,603)</b>	<b>\$11,170</b>	<b>(\$39,813)</b>
<b>Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease</b>				
		FY2021 Budget 6/30/21	FY2021 Budget 6/30/21	FY2022 Budget 6/30/22
	<b>Budget Category</b>	Amended	Updated 4/1/21	Proposed
	Revenues	\$457,293	\$413,493	\$396,078
	Net Transfers between funds	\$0	\$0	\$0
	Expenses	(\$551,896)	(\$402,323)	(\$435,891)
	<b>Ending Increase/Decrease</b>	<b>(\$94,603)</b>	<b>\$11,170</b>	<b>(\$39,813)</b>
<b>Account Year-End Balances</b>				
		FY2021 Budget 6/30/21	FY2021 Budget 6/30/21	FY2022 Budget 6/30/22
	<b>Fund Name</b>	Amended	Updated 4/1/21	Proposed
	General Fund (checking) *2681	\$ 91,142	\$ 110,041	\$ 93,111
	Transportation Reserve Fund (savings) *4574	\$ 172,017	\$ 185,960	\$ 213,097
	Water Revenue Fund (checking) *1520	\$ 76,797	\$ 155,811	\$ 58,218
	Water Bond Sinking Fund (money market) *1058	\$ 160,357	\$ 81,748	\$ 160,057
	Water Reserve Fund (savings) *1330	\$ 180,400	\$ 239,513	\$ 208,850
	Building Fund (checking) *1678	\$ 55,555	\$ 68,968	\$ 57,725
	<b>Total of Ending Balances</b>	<b>\$ 736,268</b>	<b>\$ 842,040</b>	<b>\$ 791,058</b>

Future Expenditure	QTY	Unit Cost	Total Cost	FY2021 Share	FY2022 Share	Comments
Midco Tank Cleaning	1	\$ 2,775	\$ 2,775	\$ -	\$ 2,775	Cost based on August 2016 Cleaning cost, no schedule yet, but likely in June, billed in July 2021
Pumphouse meters upgrade	1	\$ 8,663	\$ 8,663	\$ 8,663	\$ -	Based on Delco Western Quote # 519
Service Meter Upgrades - iperl sensus	31	\$ 500	\$ 15,500	\$ 5,000	\$ 10,500	Estimated from current iperl meter count = 114, old meters = 29, no meters = 41. Brings iperl count to 145
Vehicle Drive By Direct Read Upgrade	1	\$ 28,700	\$ 28,700	\$ -	\$ 28,700	Mountainland bid from 3/19/20 includes reader, software, and computer
Meter pit radios	145	\$ 160	\$ 23,200	\$ 11,600	\$ 11,600	Mountainland bid from 3/19/20 includes individual radios for each meter pit
Replacement pit covers	145	\$ 60	\$ 8,700	\$ 4,350	\$ 4,350	New lids to accommodate pit radios
Generator Protective Fencing	1	\$ 4,664	\$ 4,664	\$ 4,664	\$ -	Singleton Fence Bid 022521
Pumphouse Security System	1	\$ 2,048	\$ 2,048	\$ -	\$ 2,048	Peak Alarm Bid - waiting for decision re DPW site cameras
<b>TOTAL Water System Expenditures</b>			<b>\$ 94,250</b>	<b>\$ 34,277</b>	<b>\$ 59,973</b>	

FY2021 Line:	Description	Budget	Current 4/01/2021	Unspent Balance	Comments
123f	Purchase of Generator and Installation	(\$71,000)	(\$50,513)	\$20,487	Purchase is complete and under budget. Some items expensed last year
123g	Pump Replacements, Telemetry System, Meter Upgrades	(\$45,000)	(\$23,534)	\$21,466	There are still 29 old meters that need to be replaced
125	Additional Contract Services - Tank Main., Rate Studies, Consults	(\$5,000)	\$0	\$5,000	Midco Cleaning was delayed due to COVID
126	Annual Generator Maintenance	(\$1,200)	\$0	\$1,200	Maintenance schedule will begin next year
126a	General Water System Maintenance & Repair	(\$5,000)	(\$1,335)	\$3,665	Unspent funds
	<b>Totals</b>	<b>(\$127,200)</b>	<b>(\$75,382)</b>	<b>\$51,818</b>	

FY2021 Line:	Description	Budget	Current 4/01/2021	Projected Year End	Comments
93+149	Interest Income	\$200	\$124	\$170	Lower interest rates reduced revenue
92	Annual Water Utility Base Usage Fee	\$173,000	\$166,365	\$179,818	Projection includes remaining Batch 5 payments and late payments
95	Charge for Services: Metered Water (overages)	\$4,000	\$841	\$841	Only overage revenue is from late payments from last year
95b	Water Billing Late Fees	\$150	\$100	\$325	Outstanding unpaid invoices as of 3/25/21
95c	New Owner Transfer Fees	\$450	\$868	\$1,168	Expected increase - 2 lots sold
150	Revenue from Federal & State Water System Grants	\$57,600	\$31,502	\$41,335	Grant reimbursements were only 75% of submitted expenses
	<b>Totals</b>	<b>\$235,400</b>	<b>\$199,800</b>	<b>\$223,656</b>	<b>Revenue is -\$11,744 from budget</b>

FY2021 Projected Revenue and Expenses	Comments
FY2021 Unspent Budgeted Expenses	\$51,818 Remaining funds in FY2021 budget appropriated for water system repair and investment
FY2021 Projected Revenue Shortfall	(\$11,744) Revenue shortfall for FY2021 Water System including Water Revenue and Water Reserve funds
FY2021 Projected Additional Expenses	(\$34,277) Estimate of remaining water system expenses based on Table 1
<b>FY2021 Net Projected Revenue - Expenses</b>	<b>\$5,798</b> Projected end of FY2021 Increase/Decrease in all Water System accounts.

<b>Table 6.1 FY2022 Budget Water System Expenses - Capital Investment, Repair and Maintenance</b>				
<b>FY2022 Line:</b>	<b>Description</b>	<b>FY2021 Budget Projected</b>	<b>FY2022 Budget Proposed</b>	<b>Comments</b>
123f	Purchase of Generator and Installation	(\$55,177)	\$0	Generator project and fencing to be completed in FY2021
123g	Pump Replacements, Telemetry System, Meter Upgrades	(\$53,147)	(\$57,198)	FY2021 and FY2022 includes all Table 4.1 expenses and all expenses to date for FY2021
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$0	(\$3,327)	Midco tank cleaning will be billed in FY2022. This also includes Peak Alarm monthly monitoring charges for pumphouse security
126	Annual Generator Maintenance	\$0	(\$500)	FY2022 Estimate
126a	General Water System Maintenance & Repair	(\$1,335)	(\$5,000)	FY2022 Estimate
	<b>Totals</b>	<b>(\$109,659)</b>	<b>(\$66,025)</b>	

<b>Table 7.1 FY2022 Budget General Fund Expenses - Capital Investment, Repair and Maintenance</b>				
<b>FY2022 Line:</b>	<b>Description</b>	<b>FY2021 Budget Projected</b>	<b>FY2022 Budget Proposed</b>	<b>Comments</b>
55	Annual Road Repair & Maintenance	(\$18,000)	(\$40,000)	FY2022 includes estimate for Top Coat and Crack sealing for 50% (most travelled sections) of the roads. Work last done in June 2017 by Top Job for \$64K for entire road system included a 5-year warranty
56	Additional Contract Services	(\$100)	(\$500)	Blue Stakes plus other contractual work related to the roads and town property
56a	Road Signage	(\$3,535)	(\$2,000)	Additional signage most likely required. Would also cover expenses related to installing speed bumps
57	Contract Service (Snow Removal)	(\$39,500)	(\$44,000)	FY2022 includes a typical annual increase of \$4500 - not yet verified with SuperDave
58	Supplies - Salt, Sand, etc	(\$3,500)	(\$3,500)	Typical annual costs
58b	Brush Removal and other Wildfire Mitigation	(\$10,000)	(\$10,000)	Includes 2 chipper days (spring and fall) and weed clearing in the spring
60	Capital Investment in Roads	(\$30,000)	(\$30,000)	Budget for shoulder work and improvements in roadway
60b	DPW Site Construction - Capital Investment	(\$60,000)	(\$30,000)	FY2021 \$60K includes money already spent plus \$7K to invest in trees, landscaping and irrigation at DPW site and pumphouse. FY2022 includes additional funds to expand the site.
60c	Annual DPW Site Maintenance Expenses	\$0	(\$600)	Maintenance cost for DPW site including landscaping and tree care
	<b>Totals</b>	<b>(\$164,635)</b>	<b>(\$160,600)</b>	

<b>Table 7.2 FY2022 Transportation Reserve Fund Revenue and Transfers</b>				
<b>FY2022 Line:</b>	<b>Description</b>	<b>FY2021 Budget Projected</b>	<b>FY2022 Budget Proposed</b>	<b>Comments</b>
73	Estimated Interest	\$100	\$100	Annual money market interest
73a	Revenue From BHR Settlement	\$0	\$1,200	FY2022 will begin collection from BHR and The Reserves for their contribution to road maintenance for lower Interlaken Drive
73b	Revenue from Federal & State Transportation System Grants	\$0	\$0	No grants are in process
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	\$18,408	\$18,408	Annual revenue from the B&C road tax which is deposited by the state into the General Fund
78	Transfer from General Fund for Capital Improvement Reserves	\$0	\$0	No contributions are planned for FY2022. This is where unspent General Fund revenue would be passed along
80	Transfer from Building Fund of Road Impact Fee	\$7,500	\$7,500	Annual contribution based on 3 permits
83	Transfer to General Fund for Transportation Capital Expenses	(\$50,000)	(\$50,000)	Contribution for town road system capital improvements,. FY2021 budgeted \$90K but has only required \$50K
	<b>Totals</b>	<b>(\$23,992)</b>	<b>(\$22,792)</b>	

Appendix E: Revenue and Expenses FY2021 QTR01 - QTR 03

QTR1 thru QTR3 : 7/1/20 - 3/31/21		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/20 - 3/31/21, FY2021											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
<b>Revenue - All Accounts</b>													
5	Annual Wasatch County Tax Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,162	\$ 118,000
6	Prior Year Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Late Fees - Assessments (all years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	1% State Sales Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,247	\$ 22,000
all	Interest Income	\$ 66	\$ 400	\$ 12	\$ 100	\$ 112	\$ 100	\$ 71	\$ 220	\$ 14	\$ 100	\$ 20	\$ 200
12	New Owner Transfer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	B&C Road Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,044	\$ 18,408
14	Building App & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Interlaken Drive RMA with BHR Agreement (20%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200
15a	CARES Act Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,115	\$ 20,115
15b	Additional Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15c	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,010	\$ -
15d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73a	Revenue from BHR Settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73b	Revenue from Federal & State Transportation System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92	Annual Water Utility Base Fees	\$ -	\$ -	\$ 166,365	\$ 173,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Metered Water Overages	\$ -	\$ -	\$ 841	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95a	Water Connect Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95b	Water Billing Late Fees	\$ -	\$ -	\$ 100	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95c	New Owner Transfer Fees	\$ -	\$ -	\$ 868	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95e		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150	Revenue from Federal & State Water System Grants	\$ -	\$ -	\$ -	\$ -	\$ 31,502	\$ 57,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
169	Building Permit Application Fees (varies with application)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 2,250	\$ -	\$ -
170	Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 1,500	\$ -	\$ -
171	Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 7,500	\$ -	\$ -
172	Damage Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ 7,500	\$ -	\$ -
173	Completion Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500	\$ 4,500	\$ -	\$ -
173a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,943	\$ 18,000	\$ -	\$ -
173b	Variance Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 66</b>	<b>\$ 400</b>	<b>\$ 168,186</b>	<b>\$ 177,700</b>	<b>\$ 31,614</b>	<b>\$ 57,700</b>	<b>\$ 71</b>	<b>\$ 220</b>	<b>\$ 41,958</b>	<b>\$ 41,350</b>	<b>\$ 171,598</b>	<b>\$ 179,923</b>
<b>Transfers into General Fund</b>													
19	Transfer from Building Fund (Application Fees for admin costs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,500
21	Transfer from Transportation Reserve Fund for Capital expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 90,000
<b>Transfers out of General Fund</b>													
28	Transfer to Transportation Reserve of B&C Road Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (18,408)
29	Transfer to Transportation Reserve Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30	Transfer to Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers into Water Revenue Fund (Checking)</b>													
100	Transfer from Building Fund (Water Connect Fees)	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$ -	\$ -	\$ 78,275	\$ 78,382	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
102	Transfer from Water Reserve Fund for Capital Improvements	\$ -	\$ -	\$ 30,800	\$ 116,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers out of Water Revenue Fund</b>													
105	Transfer to Water System Reserve Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
106	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
107	Transfer to Bond Sinking Fund for Next Year's Bond Payment	\$ -	\$ -	\$ -	\$ (78,382)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108	Transfer to Water System Capital Facilities Replacement Reserve Acct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
109	Transfer to General Fund for 50% of Administrative expenses	\$ -	\$ -	\$ -	\$ (30,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers into Transportation Reserve Fund</b>													
77	Transfer from General B&C Road Tax to Transportation Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,408	\$ -	\$ -	\$ -	\$ -
78	Transfer to Transportation Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

QTR1 thru QTR3 : 7/1/20 - 3/31/21		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/20 - 3/31/21, FY2021											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
80	Transfer from Building Fund of Road Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Transportation Reserve Fund</b>												
83	Transfer to General Fund for Transportation Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50,000)	\$ (90,000)	\$ -	\$ -	\$ -	\$ -
	<b>Transfers into Water System Capital Reserves Fund</b>												
154	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
154a		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Water System Capital Reserves Fund</b>												
161	Transfer to Water Revenue Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ (30,800)	\$ (116,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers into Building Fund</b>												
177	Transfer from General Fund - Special Engineering Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Building Fund</b>												
180	Transfer to General Fund - Building Permit Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	\$ -	\$ -
181	Transfer to Water Revenue - Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	\$ -	\$ -
182	Transfer to Transportation Reserve Fund - Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,500)	\$ -	\$ -
	<b>Transfers into Bond Sinking Fund</b>												
138	Transfer from Water Revenue Fund	\$ -	\$ 78,382	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Water Bond Sinking Fund</b>												
141	Transfer to Water Revenue Fund to pay current year bond	\$ (78,275)	\$ (78,382)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Transfers Between Funds</b>	<b>\$ (78,275)</b>	<b>\$ -</b>	<b>\$ 109,075</b>	<b>\$ 87,000</b>	<b>\$ (30,800)</b>	<b>\$ (116,000)</b>	<b>\$ (50,000)</b>	<b>\$ (64,092)</b>	<b>\$ -</b>	<b>\$ (10,500)</b>	<b>\$ 50,000</b>	<b>\$ 103,592</b>
	<b>General Fund Expenses</b>												
	<b>Administrative Expense</b>												
37	Commissions, Committee, Council Mtg Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,200)
38	Town Clerk & Webmaster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (12,798)	\$ (22,000)
39	Association Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (269)	\$ (489)
40	Web Hosting & IT Services (WIX,GoDaddy,Zoom,Dropbox,ViaSat,Calling Post)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (958)	\$ (2,200)
40a	Town Council Equipment & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (296)	\$ (200)
41	Meeting Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (350)
42	Bookkeeping, Accounting, CPA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,539)	\$ (13,000)
43	Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9)	\$ -
44	Town Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,455)	\$ (12,000)
44a	Attorney fees for BHR settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45a	Animal Control through Interlocal Agreement w/ Heber City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)
45b	Municipal Election Balloting & Noticing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
46	Misc. Admin. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,254)	\$ (100)
47	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (585)	\$ (4,039)
48	Office Supplies (postage + supplies)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (450)	\$ (700)
49	Building Inspector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (635)	\$ -
51	Additional Consulting Fees (Codifiers, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (25)	\$ (8,000)
51a	Federal IRS Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,246)	\$ (4,000)
51b	CARES Act - WCFD Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (20,115)	\$ (20,115)
51c		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Administrative Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (54,633)</b>	<b>\$ (89,893)</b>
	<b>Annual Road Maintenance Expense from General Fund</b>												
55	Annual Road Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (12,013)	\$ (18,000)
56	Additional Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (78)	\$ (8,000)
56a	Road Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,535)	\$ (2,000)
57	Contract Service (Snow Removal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (36,000)	\$ (39,500)
58	Supplies - Salt, Sand, etc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,400)	\$ (3,500)
	<b>Annual Fire Mitigation Expenses</b>												
58b	Brush Removal and Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,100)	\$ (30,000)
59	<b>Annual Road Capital Expenses</b>												

QTR1 thru QTR3 : 7/1/20 - 3/31/21		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/20 - 3/31/21, FY2021											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
60	Capital Investment in Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (30,000)	\$ (30,000)
60a	DPW Expenses												
60b	DPW Site Construction - Capital Investment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (53,287)	\$ (60,000)
60c	Annual DPW Site Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (32)	\$ -
61	<b>Total Road Maintenance, Capital Improvements, DPW Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (145,445)	\$ (191,000)
	<b>Total General Fund Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (200,077)	\$ (280,893)
	<b>Water Revenue Fund Expenses</b>												
	<b>Bond Payment</b>												
114	Water Bond Payment, Due annually in January	\$ -	\$ -	\$ (78,275)	\$ (78,382)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115	Operating Expenses												
116	Payroll - Water Masters	\$ -	\$ -	\$ (12,900)	\$ (21,600)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
117	Meter Repair/Replacement, Water System Equipment, Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
118	Chemicals & Monitoring	\$ -	\$ -	\$ (360)	\$ (3,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
119	Telemetry System Operating Costs	\$ -	\$ -	\$ -	\$ (1,127)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120	Water Share Fee, Education, etc.	\$ -	\$ -	\$ (40)	\$ (375)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
121	Gas Heat	\$ -	\$ -	\$ (331)	\$ (500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
122	Electricity	\$ -	\$ -	\$ (6,023)	\$ (6,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123	Payroll Taxes - Water Masters - State & Federal 941	\$ -	\$ -	\$ (2,688)	\$ (3,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123a	Workman's Comp Insurance for Water Master	\$ -	\$ -	\$ (16)	\$ (1,069)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123b	Misc. Water Expenses	\$ -	\$ -	\$ (786)	\$ (1,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123c		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123e	Capital Investment in Water System												
123f	Purchase of Generator and Installation	\$ -	\$ -	\$ (50,513)	\$ (71,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123g	Pump Replacements, Telemetry System, Meter Upgrades	\$ -	\$ -	\$ (23,534)	\$ (45,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
124	Repair and Maintenance												
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$ -	\$ -	\$ -	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126	Annual Generator Maintenance	\$ -	\$ -	\$ -	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126a	General Water System Maintenance & Repair	\$ -	\$ -	\$ (1,335)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Water Revenue Fund Expenses</b>	\$ -	\$ -	\$ (176,800)	\$ (243,253)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Building Fund Expenses</b>												
187	Refunds of Damage Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,500)	\$ (5,000)	\$ -	\$ -
188	Refunds of Completion Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,000)	\$ (3,000)	\$ -	\$ -
188a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (14,029)	\$ (18,000)	\$ -	\$ -
188b	Additional Contractual Services (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (791)	\$ (1,000)	\$ -	\$ -
188c	Plan Review by Planning Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (125)	\$ (750)	\$ -	\$ -
	<b>Total Building Fund Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (25,445)	\$ (27,750)	\$ -	\$ -
	<b>Total Expenses (General, Water Revenue, Building)</b>	\$ -	\$ -	\$ (176,800)	\$ (243,253)	\$ -	\$ -	\$ -	\$ -	\$ (25,445)	\$ (27,750)	\$ (200,077)	\$ (280,893)
	<b>Net Change in Balance (Revenue+Transfers+Expenses)</b>	\$ (78,210)	\$ 400	\$ 100,461	\$ 21,447	\$ 814	\$ (58,300)	\$ (49,929)	\$ (63,872)	\$ 16,513	\$ 3,100	\$ 21,521	\$ 2,622
	Add: Beginning Balance	\$ 159,957	\$ 159,957	\$ 55,350	\$ 55,350	\$ 238,700	\$ 238,700	\$ 235,889	\$ 235,889	\$ 52,455	\$ 52,455	\$ 88,520	\$ 88,520
	Rounding Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Ending Balance</b>	\$ 81,748	\$ 160,357	\$ 155,811	\$ 76,797	\$ 239,513	\$ 180,400	\$ 185,960	\$ 172,017	\$ 68,968	\$ 55,555	\$ 110,041	\$ 91,142



Appendix F: Contractor Bids - Water System and Pumphouse



2559 South 1935 West  
 Salt Lake City, UT 84119-2023  
 (801) 972-0900 (801) 972-1171 fax  
 www.delcowestern.com

Quote #: 519

Date:

Dec 17, 2020

**Quoted to:** Interlaken Town  
 236 Luzern Road  
 PO Box 1256  
 Midway, UT 84049

Interlaken Town  
 236 Luzern Road  
 PO Box 1256  
 Midway, UT 84049

Qty	Item #	Description	Unit Price	Extension
2		Siemens Mag 5100/6000 Flow meter 3" 150# flange. ~ Installation by others~	2,305.50	4,611.00
1	0-Inbound	Incoming Freight  ~ Mission Estimate of trade-up value applied to new purchase upgrade Mydro 850~ \$1257.00		
1		Mission M852 Mydro 850 RTU – Wireless Real-Time Alarm System with Streaming Data.	2,187.00	2,187.00
1		Mission OP465 Expansion Module – Analog Input (4 channel Analog Input Module via RS485)	467.00	467.00
1		Mission SPOP-12 Service Package – Expansion/Option Board – 1 year (One per expansion board purchased)	60.00	60.00
1	0-Inbound	Incoming Freight	25.00	25.00
1		Installation and setup of upgrade. Mydro 850.	1,250.00	1,250.00
90	0000	Mileage	0.70	63.00
	MP	Order taken by Mat Player		

Subtotal: 8,663.00

Sales Tax:

**Total: 8.663.00**

**UNLESS OTHERWISE STATED, IN WRITING, SALES TAXES ARE NOT INCLUDED**

This quotation is for listed items only. Accuracy and completeness are not guaranteed.

Prices may be subject to manufacturer price changes and can change without notice.

Kevin Carter  
Tech Sales & Support

184 West 3300 South  
SLC, UT 84115

T: 801.484.8885  
F: 801.484.6954  
[kevin.carter@mc.supply](mailto:kevin.carter@mc.supply)  
[www.mountainlandsupply.com](http://www.mountainlandsupply.com)



**Bill to Customer:**

Interlaken Town  
PO BOX 1256  
Midway UT, 84049

**Ship to Customer:**

Interlaken Town  
PO BOX 1256  
Midway UT, 84049

**Reference:** Direct Read Upgrade - Vehicle Drive-By

**Salesman:** Zach Blackburn

**Effective:** 3/19/2020

**Terms:** Net 30 Days

Line	Description	Qty	U/M	Unit Price	Extension
<b>Upgrade Package</b>					
1	Vehicle Package	1	ea	\$25,000.00	\$22,000.00
2	Vehicle Gateway Basetstation w/Computer	1	ea	\$21,689.00	\$0.00
3	Sensus FL6501-GB Handheld Reader	1	ea	\$9,310.90	\$0.00
4	Sensus FL6500 Ethernet Dock	1	ea	\$1,026.44	\$0.00
5	Sensus Command Link	1	ea	\$609.77	\$0.00
6	Sensus AutoRead Software	1	ea	\$7,414.24	\$0.00
7	Sensus AutoVu Software	1	ea	\$4,955.54	\$0.00
8	Sensus AutoVu Mapping w/GPS - Wasatch County (Optional)	1	ea	\$4,500.00	\$4,500.00
9	Sensus FlexNet M2 Support	1	ea	\$2,200.00	\$2,200.00

**TOTAL: \$28,700.00**

**Additional Radios**

1	Sensus 520M Single Port Pit-Set Smartpoint TRPL	170	ea	\$159.88	\$27,179.60
---	---	-----	----	----------	-------------

**TOTAL: \$27,179.60**

**Notes:**

1. Meter quantities are estimated. A more accurate price for meters can be provided given the actual quantities and sizes of existing meters.
2. This is a material estimate only and there are no guarantees as to the estimated quantities and all quantities should be reviewed prior to bidding or ordering.
3. ALL Special Order Material is Non-Returnable
4. All prices quoted herein supersede all prior quotes and are subject to change without prior notice, without exception.
5. Prices are good for 7 days unless specifically noted within the estimate provided.
6. Stock material must be returned in the original package and must bin in resalable condition to be considered for credit.
7. All non-stock, special order and fabricated product returned for credit are subject to the manufacturer's return policy. All re-stock, handling and freight charges are the responsibility of the purchaser. No guarantee of credit should be assumed for any returned material.



# SINGLETON FENCE INC.

## ESTIMATE

8017 S. Bettingson Dr.  
West Jordan, UT 84081  
801-707-7147

<b>BILLING ADDRESS</b>	Name <b>Chuck Onan</b> Address 236 Luzern Rd. City Midway State UT Zip Hm Cel 435-731-0989 Email <a href="mailto:conan@promontoryclub.com">conan@promontoryclub.com</a>	<b>JOBSITE</b>	Name Address SAME City State UT Zip Hm Ph Wk Ph	Date: 2/25/2021
				Salesperson: Kent Woodruff
				Phone: 801-330-3489
				BID GOOD FOR 15 DAYS

### 6' +1' Tall Chain Link Fence Enclosure

**ESTIMATE 022521**

Qty /Ft.	Location	Description	Price	Materials
58.0	at Bldg.	6' + 1' Tall Chain Link Fence (2" dia. Mesh, 2 3/8" posts, 1 5/8" top rail)	\$35.75	\$2,073.50
1.0		3' x 6' Tall Chain Link Gate (1 5/8" pipe frame, 2" dia. Mesh, w/hardware)	\$425.00	\$425.00
1.0		6' x 6' Tall Chain Link Gate (1 5/8" pipe frame, 2" dia. Mesh, w/hardware)	\$495.00	\$495.00
60.0		Colored privacy slats (insert) Option	\$8.25	\$495.00
6' + 1' Tall Chain Link Fence & Gates Black Add: \$1,025.20				
Deposit		<b>Licensed &amp; Insured #7392192-5501</b> Additional charges may apply for rocky digging, slope, hand digging due to utilities, tree roots, concrete cutting, removal & other obstructions	Concrete Corecut Qty	Qty
Date			Material Subtotal	\$3,488.50
Pymt.Type			Sales Tax	included
Balance			Installation Charges	\$1,175.00
Date PIF			<b>Total Charges</b>	<b>\$4,663.50</b>

Signature required as full acknowledgement to proceed with order. I have looked over all quantities, descriptions, costs

and understand its contents. Signed \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01		FY2019 Budget Actual 7/1/18- 6/30/19	FY2020 Budget Actual 7/1/19- 6/30/20	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22	State Submission: Show FY2020 Actual, FY2021 Estimated (or Actual if available) and FY2022 Adopted. Hide the Start Balance, End Balance rows and the quarter and annual projection columns.
1	<b>General Fund (checking)</b>						<b>Notes for FY2022 Budget</b>
2							
3	<b>General Fund Revenue</b>						
5	Annual Wasatch County Tax Assessment	\$ 79,042	\$121,248	\$118,000	\$110,162	\$118,000	No change expected
6	Prior Year Assessments	\$0	\$0	\$0	\$0	\$0	Line item not in use
7	Late Fees - Assessments (prior to FY2019)	\$0	\$0	\$0	\$0	\$0	Line item not in use
8	1% State Sales Tax (estimate)	\$24,881	\$28,186	\$22,000	\$23,247	\$28,000	Increase is expected
10	Interest Income	\$136	\$228	\$200	\$20	\$30	Decreased due to lower interest rates
12	New Owner Transfer Fees	\$124	\$0	\$0	\$0	\$0	Line item not in use
13	B&C Road Tax (estimate)	\$18,605	\$20,068	\$18,408	\$16,044	\$18,408	No expected change
14	Building App Town Admin Fees	\$900	\$0	\$0	\$0	\$0	Line item not in use
15	Interlaken Drive RMA with BHR Agreement (20%)	\$0	\$0	\$1,200	\$0	\$0	Line item not in use - money deposited directly into Transportation Reserve account
15a	CARES Act Revenue			\$20,115	\$20,115	\$0	None expected
15b	Additional Grant Revenue				\$0	\$0	None expected
15c	Miscellaneous Revenue				\$2,010	\$200	Misc income includes easements, other uncategorized revenue
15d	Fines for municipal code violations					\$1,500	Fines collected by the town for all code violations, parking, dumpster misuse, etc
16	<b>Total General Fund Revenue:</b>	<b>\$ 123,689</b>	<b>\$169,730</b>	<b>\$179,923</b>	<b>\$171,598</b>	<b>\$166,138</b>	
17							
18	<b>Transfers into General Fund</b>						
19	Transfer from Building Fund (Application Fees for admin costs)	\$1,600	\$2,450	\$1,500	\$0	\$900	Based on 3 new applications (\$450 for application - \$150 for PC plan review), with 3 new builds
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$28,666	\$0	\$30,500	\$0	\$30,500	50% of General Fund Administrative Expenses minus specific road contractual services
21	Transfer from Transportation Reserve Fund for Capital expenses	\$0	\$0	\$90,000	\$50,000	\$50,000	Capital improvements - DPW site and roadway capital improvements
22							
23	<b>Transfers out of General Fund</b>						
26	<b>Transfers into Transportation Reserve Fund</b>						
28	Transfer of B&C Road Tax to Transportation Reserve Fund	(\$18,755)	(\$20,068)	(\$18,408)	\$0	(\$18,408)	All B&C Road Tax is transferred to Transportation Reserves
29	Contribution to Capital Improvements in Transportation Reserve Fund	\$0	(\$40,000)	\$0	\$0	\$0	None expected in FY2022
30	Transfers into Building Fund - Special Engineering Projects	(\$250)	(\$2,413)	\$0	\$0	\$0	Line item not in use - special engineering projects are paid from General Fund directly
31	<b>Total Net General Fund Transfers:</b>	<b>\$11,261</b>	<b>(\$60,031)</b>	<b>\$103,592</b>	<b>\$50,000</b>	<b>\$62,992</b>	Net Transfers in & out of General Fund
32							
33	<b>General Fund - continued</b>						
34							
35	<b>General Fund Expenses</b>						
36	<b>Administrative Expenses</b>						
37	Commission, Committee, Council Mtg Expenses	\$0	(\$32)	(\$1,200)	\$0	\$0	Conference attendance and other costs
38	Town Clerk & Webmaster	(\$13,619)	(\$18,269)	(\$22,000)	(\$12,798)	(\$20,000)	Includes Town Clerk & Web authoring payroll.
39	Association Memberships	(\$509)	(\$509)	(\$489)	(\$269)	(\$489)	MAG, ULCT annual membership dues
40	Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)	(\$95)	(\$700)	(\$2,200)	(\$958)	(\$1,200)	Cost reduced because of free Strawberry Internet
40a	Town Council Equipment & Supplies	(\$393)	(\$425)	(\$200)	(\$296)	(\$400)	Misc Equipment
41	Advertising Expenses	(\$187)	(\$688)	(\$350)	\$0	(\$350)	
42	Bookkeeping, Accounting & CPA fees	(\$6,293)	(\$8,928)	(\$13,000)	(\$7,539)	(\$15,000)	Includes Kristine & other CPA services, including AUP reporting with outside firm
43	Bank Charges, Checks	(\$35)	(\$35)	\$0	(\$9)	\$0	
44	Town Attorney	(\$12,194)	(\$6,292)	(\$12,000)	(\$7,455)	(\$12,000)	In reserve in case of need for counsel
44a	Attorney fees for BHR settlement/agreement	(\$13,109)	\$0	\$0	\$0	\$0	Line item not in use
45a	Animal Control through Interlocal Agreement w/ Heber City	(\$1,177)	\$0	(\$1,500)	\$0	(\$1,500)	Interlocal agreement
45b	Municipal Election Balloting & Noticing, Advertisements	\$0	\$0	\$0	\$0	(\$400)	Election in November 2021
46	Misc. Admin. Expenses	(\$254)	(\$370)	(\$100)	(\$2,254)	(\$400)	Unplanned admin expenses - will be reallocated to new budget line items in FY2022
47	Insurance	(\$7,087)	(\$4,092)	(\$4,039)	(\$585)	(\$4,000)	ULGT Insurance except Workman's comp which is paid from Water Revenue Fund
48	Office Supplies (postage + supplies)	(\$525)	(\$1,141)	(\$700)	(\$450)	(\$700)	Increased budget for paper, printing and supplies due to demands of video conferencing

InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01		FY2019 Budget Actual 7/1/18- 6/30/19	FY2020 Budget Actual 7/1/19- 6/30/20	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22	State Submission: Show FY2020 Actual, FY2021 Estimated (or Actual if available) and FY2022 Adopted. Hide the Start Balance, End Balance rows and the quarter and annual projection columns.
49	Building Inspector	\$0	\$0		(\$635)	\$0	Line item not in use
51	Additional Consulting Fees	\$0	(\$6,800)	(\$8,000)	(\$25)	(\$5,000)	Engineering Consultations for Roads and Additional Town Projects, also grant writers
51a	Federal IRS Taxes	(\$3,980)	(\$1,955)	(\$4,000)	(\$1,246)	(\$1,500)	Line Item name changed. FY2019 forward, this line refers to Fed IRS Taxes.
51b	CARES Act - WCFD Fire Mitigation			(\$20,115)	(\$20,115)	\$0	None expected
51c	Safety and Enforcement Supplies				\$0	(\$1,000)	New Line item added in FY2022 - pumphouse siren
51d							
52	<b>Total Administrative Expenses:</b>	(\$59,458)	(\$50,236)	(\$89,893)	(\$54,633)	(\$63,939)	
53							
54	<b>Annual Road Maintenance and Repair Expenses from General Fund</b>						
55	Annual Road Repair & Maintenance	(\$11)	(\$2,038)	(\$18,000)	(\$12,013)	(\$40,000)	Estimate only - need a bid from Eckles, patch repair, crack sealing and top coating for a portion (50%) of the roads
56	Additional Contract Services	(\$6,241)	(\$6,564)	(\$8,000)	(\$78)	(\$500)	Blue Stakes, additional contractual work
56a	Road Signage	(\$859)	(\$2,133)	(\$2,000)	(\$3,535)	(\$2,000)	Additional Signage regarding fire safety and no parking in popular view points
57	Contract Service (Snow Removal)	(\$32,500)	(\$35,000)	(\$39,500)	(\$36,000)	(\$44,000)	Estimated FY2022 increase
58	Supplies - Salt, Sand, etc	(\$3,300)	(\$2,550)	(\$3,500)	(\$3,400)	(\$3,500)	
58a	<b>Annual Fire Mitigation Expenses</b>						
58b	Brush Removal and other Wildfire Mitigation			(\$30,000)	(\$7,100)	(\$10,000)	Expense for wildfire mitigation, brush removal and 2 chipper days
59	<b>Annual Road Capital Improvement Expenses</b>						
60	Capital Investment in Roads	\$0	(\$10,000)	(\$30,000)	(\$30,000)	(\$30,000)	Estimate - Includes additional shoulder rebuilding
60a	<b>DPW Expenses</b>						
60b	DPW Site Construction - Capital Investment	\$0	\$0	(\$60,000)	(\$53,287)	(\$30,000)	Estimate - Expansion of current DPW site if dumpsters stay there, planting of trees and irrigation. Some FY2021 funds still available.
60c	Annual DPW Site Maintenance Expenses	\$0	\$0	\$0	(\$32)	(\$600)	Maintenance of site including trees
61	<b>Total Road Maintenance, Capital Improvements, Fire &amp; DPW Expenses</b>	(\$42,912)	(\$58,285)	(\$191,000)	(\$145,445)	(\$160,600)	
62							
65	<b>Total General Fund Expenses:</b>	(\$102,370)	(\$108,521)	(\$280,893)	(\$200,077)	(\$224,539)	
66							
67	<b>Increase/Decrease in General Fund Balance</b>	<b>\$32,581</b>	<b>\$1,178</b>	<b>\$2,622</b>	<b>\$21,521</b>	<b>\$4,591</b>	Fund Balance Increase = Revenue + Net Transfers + Total Expenses.
68							
70	<b>Transportation Reserve Fund (savings)</b>						
71							
72	<b>Transportation Reserve Fund Revenue</b>						
73	Estimated Interest	\$253	\$239	\$220	\$71	\$100	
73a	Revenue From BHR Settlement	\$33,000	\$0	\$0	\$0	\$1,200	BHR Settlement deposited directly into Transportation Reserves. Need to pursue this in Fall 2021
73b	Revenue from Federal & State Transportation System Grants			\$0	\$0	\$0	New revenue category for FY2021. No grants currently in process.
74	<b>Total Transportation Reserve Fund Revenue:</b>	<b>\$33,253</b>	<b>\$239</b>	<b>\$220</b>	<b>\$71</b>	<b>\$1,300</b>	
75							
76	<b>Transfers into Transportation Reserve Fund</b>						
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	\$18,755	\$20,068	\$18,408	\$0	\$18,408	All B&C Road Tax is transferred
78	Transfer from General Fund for Capital Improvement Reserves	\$0	\$40,000	\$0	\$0	\$0	
80	Transfer from Building Fund of Road Impact Fee	\$8,750	\$10,000	\$7,500	\$0	\$7,500	Estimated new construction
81							
82	<b>Transfers out of Transportation Reserve Fund</b>						
83	Transfer to General Fund for Transportation Capital Expenses	\$0	\$0	(\$90,000)	(\$50,000)	(\$50,000)	Capital improvements - DPW site and roadway capital improvements
84	<b>Total Net Transportation Reserve Fund Transfers:</b>	<b>\$27,505</b>	<b>\$70,068</b>	<b>(\$64,092)</b>	<b>(\$50,000)</b>	<b>(\$24,092)</b>	
85							
86	<b>Incr/Decr in Transportation Reserve Fund Balance</b>	<b>\$60,758</b>	<b>\$70,307</b>	<b>(\$63,872)</b>	<b>(\$49,929)</b>	<b>(\$22,792)</b>	Fund Balance Increase = Revenue + Net Transfers (no expenses)
87							
88	<b>Water Revenue Fund (checking)</b>						
89							

InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01		FY2019 Budget Actual 7/1/18- 6/30/19	FY2020 Budget Actual 7/1/19- 6/30/20	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22	State Submission: Show FY2020 Actual, FY2021 Estimated (or Actual if available) and FY2022 Adopted. Hide the Start Balance, End Balance rows and the quarter and annual projection columns.
90	<b>Water Revenue Fund Revenue</b>						
92	Annual Water Utility Base Usage Fee	\$162,247	\$167,253	\$173,000	\$166,365	\$173,000	Base fees for 37 empty lots (\$816) and 147 dwellings or permits (\$972)
93	Interest Income	\$190	\$111	\$100	\$12	\$20	
95	Charge for Services: Metered Water (overages)	\$10,337	\$5,370	\$4,000	\$841	\$4,000	No overage charges in FY2021. Charges will be restored in FY2022.
95a	Water Connect Fee		\$0		\$0		Line item not in use
95b	Water Billing Late Fees	\$400	\$225	\$150	\$100	\$300	Water payment late fees
95c	New Owner Transfer Fees	\$250	\$600	\$450	\$868	\$450	New owner transfer fee increased to \$150.
95d							Blank line Added - budget amendment 2/1/2021
95e							Blank line Added - budget amendment 2/1/2021
96	<b>Total Water Revenue Fund Revenue:</b>	<b>\$173,423</b>	<b>\$173,559</b>	<b>\$177,700</b>	<b>\$168,186</b>	<b>\$177,770</b>	
97							
98	<b>Transfers into Water Revenue Fund</b>						
100	Transfer from Building Fund (Water Connect Fees)	\$400	\$200	\$1,500	\$0	\$1,500	FY 2021 fee increase to \$500 water connection fee per permit, 3 new connections
101	Transfer from Bond Sinking Fund for current year Water Bond payments	\$77,889	\$78,626	\$78,382	\$78,275	\$78,275	Payment due January 10th. Last payment 1/10/24
102	Transfer from Water System Reserve Fund for Capital Improvements	\$0	\$0	\$116,000	\$30,800	\$30,000	Proposed \$60K investment in Water System FY2022. Portion paid from reserves
103							
104	<b>Transfers out of Water Revenue Fund</b>						
105	Transfer to Water System Reserve Capital Fund	(\$7,770)	(\$50,000)	\$0	\$0	\$0	No net transfer from Water Revenue to Water Reserves. Transfers are in the opposite direction because of expensed investments.
106	Transfer to General Fund	(\$403)	\$0	\$0	\$0	\$0	Line item not in use
107	Transfer to Bond Sinking Fund - Next Year's Bond Payment	(\$78,678)	(\$78,382)	(\$78,382)	\$0	(\$78,275)	Transfer for Bond Payment. Last payment is due January 10, 2024
108	Transfer to Water System Capital Facilities Replacement Reserve Acct		\$0		\$0	\$0	Line item not in use
109	Transfer to General Fund for 50% of Administrative expenses	(\$28,263)	\$0	(\$30,500)	\$0	(\$30,500)	50% of General Fund Admin expenses, minus expenses specific to roads
110	<b>Total Net Water Revenue Fund Transfers:</b>	<b>(\$36,825)</b>	<b>(\$49,556)</b>	<b>\$87,000</b>	<b>\$109,075</b>	<b>\$1,000</b>	
111							
111a	<b>Water Revenue Fund - continued</b>						
111b							
112	<b>Water Revenue Fund Expenses</b>						
113	<b>Bond Payment</b>						
114	Water Bond Payment, due annually in January	(\$77,889)	(\$78,626)	(\$78,382)	(\$78,275)	(\$78,275)	Bond payment January 10th, last payment 1/10/2024
115	<b>Operating Expenses</b>						
116	Payroll - Water Masters	(\$12,522)	(\$15,064)	(\$21,600)	(\$12,900)	(\$17,000)	
117	Meter Repair/Replacement, Water System Equipment, Supplies	(\$6,504)	(\$5,249)		\$0	\$0	Category moved to capital investment - no longer in use
118	Chemicals & Monitoring	(\$604)	(\$3,065)	(\$3,000)	(\$360)	(\$600)	
119	Telemetry System Operating Costs	(\$1,127)	\$0	(\$1,127)	\$0	(\$1,127)	Mission Telemetry System annual maintenance contract
120	Water Share Fee, Education, etc.	(\$13)	\$0	(\$375)	(\$40)	(\$375)	
121	Gas Heat	(\$475)	(\$557)	(\$500)	(\$331)	(\$600)	
122	Electricity	(\$6,377)	(\$6,095)	(\$6,000)	(\$6,023)	(\$6,100)	
123	Payroll Taxes - Water Masters	(\$1,356)	(\$3,435)	(\$3,000)	(\$2,688)	(\$3,500)	
123a	Workman's Comp Insurance for Water Masters	(\$192)	(\$8)	(\$1,069)	(\$16)	(\$1,100)	ULGT annual Workman's comp insurance policy.
123b	Misc. Water Expenses	(\$1,279)	(\$1,148)	(\$1,000)	(\$786)	(\$1,200)	
123c							
123d							
123e	<b>Capital Investment in Water System</b>						
123f	Purchase of Generator and Installation	\$0	(\$3,515)	(\$71,000)	(\$50,513)	\$0	Project completed in FY2021 - assuming fencing is installed by FY2021 year end - \$4,664 Singleton Bid
123g	Pump Replacements, Telemetry System, Meter Upgrades	(\$1,200)	(\$10,965)	(\$45,000)	(\$23,534)	(\$57,198)	Proposed investment in digital meter reading system - \$55K plus pumphouse security system \$2100
124	<b>Repair and Maintenance</b>						
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$0	(\$1,200)	(\$5,000)	\$0	(\$3,327)	Midco Tank Cleaning FY2022 plus annual Peak Alarm Monitoring (\$46/month)
126	Annual Generator Maintenance	\$0	\$0	(\$1,200)	\$0	(\$500)	Annual Generator Maintenance contract - estimate
126a	General Water System Maintenance & Repair	\$0	(\$4,117)	(\$5,000)	(\$1,335)	(\$5,000)	Meter repairs, system lines and pumphouse maintenance and repair.
127	<b>Total Water Revenue Expenses:</b>	<b>(\$109,538)</b>	<b>(\$133,044)</b>	<b>(\$243,253)</b>	<b>(\$176,800)</b>	<b>(\$175,902)</b>	

InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

	Version 08-Apr-2021 Draft v. 01	FY2019 Budget Actual 7/1/18- 6/30/19	FY2020 Budget Actual 7/1/19- 6/30/20	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22	State Submission: Show FY2020 Actual, FY2021 Estimated (or Actual if available) and FY2022 Adopted. Hide the Start Balance, End Balance rows and the quarter and annual projection columns.
128							
129	<b>Increase/Decrease in Water Revenue Fund Balance</b>	<b>\$27,060</b>	<b>(\$9,041)</b>	<b>\$21,447</b>	<b>\$100,461</b>	<b>\$2,868</b>	Fund Balance Increase = Revenue + Net Transfers + Total Expenses
130							
131	<b>Water Bond Sinking Fund (money market)</b>						Got rid of bogus Bond Fund and Reserve Fund
132							
133	<b>Water Bond Sinking Fund Revenue</b>						Make sure \$ is in here for the bond payment
134	Estimated Interest	\$385	\$343	\$400	\$66	\$100	
135	<b>Total Water Bond Sinking Fund Revenue:</b>	<b>\$385</b>	<b>\$343</b>	<b>\$400</b>	<b>\$66</b>	<b>\$100</b>	
136							
137	<b>Transfers into Water Bond Sinking Fund</b>						
138	Transfer from Water Revenue Fund	\$78,678	\$78,382	\$78,382	\$0	\$78,275	Annual Bond Payment from Water Revenue Fund, last payment January 2024
139							
140	<b>Transfers out of Water Bond Sinking Fund</b>						
141	Transfer to Water Revenue Fund to pay current year bond	(\$77,889)	(\$78,626)	(\$78,382)	(\$78,275)	(\$78,275)	Annual Bond Payment from Water Revenue Fund, last payment 2024
141a	Transfer to Water Reserve Fund to close out account						This will be the final bond payment for January 2024
142	<b>Total Net Water Bond Sinking Fund Transfers:</b>	<b>\$789</b>	<b>(\$244)</b>	<b>\$0</b>	<b>(\$78,275)</b>	<b>\$0</b>	
143							
144	<b>Increase/Decrease in Water Revenue Bond Sinking Fund Balance</b>	<b>\$1,174</b>	<b>\$99</b>	<b>\$400</b>	<b>(\$78,210)</b>	<b>\$100</b>	Fund Balance Increase = Revenue + Net Transfers (no expenses)
145							
146	<b>Water Reserve Fund (savings)</b>						
147							
148	<b>Water Reserve Fund Revenue</b>						
149	Interest Income	\$643	\$481	\$100	\$112	\$150	
150	Revenue from Federal & State Water System Grants			\$57,600	\$31,502	\$0	
151	<b>Total Water Reserve Fund Revenue:</b>	<b>\$643</b>	<b>\$481</b>	<b>\$57,700</b>	<b>\$31,614</b>	<b>\$150</b>	
152							
153	<b>Transfers into Water Reserve Fund</b>						
154	Trfr from Water Revenue Fund to Capital Facilities Replacement Reserves	\$7,770	\$50,000	\$0	\$0	\$0	Line item not in use
154a							
159							
160	<b>Transfers out of Water Reserve Fund</b>						
161	Transfer to Water Revenue Fund for Capital Improvements	\$0	\$0	(\$116,000)	(\$30,800)	(\$30,000)	Portion of reserves spent on FY 2022 Capital Improvements
162	<b>Total Net Water Reserve Fund Transfers:</b>	<b>\$7,770</b>	<b>\$50,000</b>	<b>(\$116,000)</b>	<b>(\$30,800)</b>	<b>(\$30,000)</b>	
163							
164	<b>Increase/Decrease in Water Reserve Fund Balance</b>	<b>\$8,413</b>	<b>\$50,481</b>	<b>(\$58,300)</b>	<b>\$814</b>	<b>(\$29,850)</b>	Fund Balance Increase = Revenue + Net Transfers (no expenses)
165							
166	<b>Building Fund (checking)</b>						
167							
168	<b>Building Fund Revenue</b>						
168a	Interest Income	\$71	\$118	\$100	\$14	\$20	
169	Building Permit Application Fees	\$1,600	\$2,450	\$2,250	\$1,500	\$11,350	Based on 3 new applications (\$450 each)
170	Water Connect Fees	\$400	\$200	\$1,500	\$500	\$1,500	Water connection fee increased to \$500, 3 new connections
171	Road Impact Fees	\$8,750	\$10,000	\$7,500	\$2,500	\$7,500	Road impact fees, varies with project. Current maximum amount is \$2500 per project.
172	Damage Deposits - Refundable	\$10,000	\$22,500	\$7,500	\$18,000	\$7,500	Road damage deposit, varies with project. Current maximum amount is \$2500 per project.
173	Completion Deposits - Refundable	\$6,000	\$12,000	\$4,500	\$6,500	\$4,500	Refundable completion deposit - \$1500 per project.
173a	Plan Review & Inspections (Town Engineer)	\$10,953	\$22,845	\$18,000	\$12,943	\$18,000	Estimate of Town Engineering annual plan review and inspection fees.

InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01		FY2019 Budget Actual 7/1/18- 6/30/19	FY2020 Budget Actual 7/1/19- 6/30/20	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22	State Submission: Show FY2020 Actual, FY2021 Estimated (or Actual if available) and FY2022 Adopted. Hide the Start Balance, End Balance rows and the quarter and annual projection columns.
173b	Variance Application Fees	\$0	\$250	\$0	\$0	\$250	\$250 collected per variance.
174	<b>Total Building Fund Revenue:</b>	\$37,774	\$70,363	\$41,350	\$41,958	\$50,620	
175							
176	<b>Transfers into Building Fund</b>						
177	Transfer from General Fund - Special Engineering Projects	\$250	\$2,413	\$0	\$0	\$0	
178							
179	<b>Transfers out of Building Fund</b>						
180	Transfer to General Fund - Building Permit Application Fees	(\$1,600)	(\$2,450)	(\$1,500)	\$0	(\$900)	\$450 per fee - \$150 for planning commission review
181	Transfer to Water Revenue Fund - Water Connect Fees	(\$400)	(\$200)	(\$1,500)	\$0	(\$1,500)	All water connect fees are transferred to Water Revenue Fund, \$500 per connection
182	Transfer to Transportation Reserve Fund - Road Impact Fees	(\$8,750)	(\$10,000)	(\$7,500)	\$0	(\$7,500)	All Road impact fees are transferred to Transportation Reserves
183	<b>Total Net Building Fund Transfers:</b>	(\$10,500)	(\$10,237)	(\$10,500)	\$0	(\$9,900)	
184							
185	<b>Building Fund Expenses</b>						
187	Refunds of Damage Deposits	(\$2,500)	(\$15,500)	(\$5,000)	(\$7,500)	(\$10,000)	Estimate
188	Refunds of Completion Deposits	(\$1,500)	(\$12,243)	(\$3,000)	(\$3,000)	(\$6,000)	Estimate
188a	Plan Review & Inspections (Town Engineer)	(\$10,366)	(\$19,419)	(\$18,000)	(\$14,029)	(\$18,000)	Pay out to Town Engineer - same as amount collected from applicants.
188b	Additional Contractual Services (Town Engineer)	\$0	\$0	(\$1,000)	(\$791)	(\$1,000)	Engineering charges for PC meeting attendance and consultations related to building permits and building codes.
188c	Plan Review by Planning Commission			(\$750)	(\$125)	(\$450)	PC plan review - \$150 per plan, 3 plans
189	<b>Total Building Fund Expenses:</b>	(\$14,366)	(\$47,162)	(\$27,750)	(\$25,445)	(\$35,450)	
190							
191	<b>Increase/Decrease in Building Fund Balance</b>	\$12,908	\$12,964	\$3,100	\$16,513	\$5,270	Fund Balance Increase = Revenue + Net Transfers + Total Expenses



InterlakenTown Budget  
Fiscal Year Ending 6/30/2022

Version 08-Apr-2021 Draft v. 01		FY2019 Budget Actual 7/1/18- 6/30/19	FY2020 Budget Actual 7/1/19- 6/30/20	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22
195	<b>Fiscal Year Net Increase/Decrease for all Funds</b>					
197	<b>Fund Name</b>	FY2019 Budget Actual 7/1/18- 6/30/19	FY2020 Budget Actual 7/1/19- 6/30/20	FY2021 Budget 2/1/21 Amended 7/1/20-6/30/21	FY2021 Budget Updated 4/1/21	FY2022 Budget Proposal 7/1/21- 6/30/22
199	General Fund (checking)	\$32,581	\$1,178	\$2,622	\$21,521	\$4,591
200	Transportation Reserve Fund (savings)	\$60,758	\$70,307	(\$63,872)	(\$49,929)	(\$22,792)
201	Water Revenue Fund (checking)	\$27,060	(\$9,041)	\$21,447	\$100,461	\$2,868
202	Water Bond Sinking Fund (money market)	\$1,174	\$99	\$400	(\$78,210)	\$100
203	Water Reserve Fund (savings)	\$8,413	\$50,481	(\$58,300)	\$814	(\$29,850)
204	Building Fund (checking)	\$12,908	\$12,964	\$3,100	\$16,513	\$5,270
205	<b>Total Fiscal Year Increase/Decrease</b>	<b>\$142,894</b>	<b>\$125,988</b>	<b>(\$94,603)</b>	<b>\$11,170</b>	<b>(\$39,813)</b>
206						
207	<b>Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease</b>					
209		FY2019 Budget 6/30/19	FY2020 Budget 6/30/20	FY2021 Budget 6/30/21	FY2021 Budget 6/30/21	FY2022 Budget 6/30/22
210						
211	<b>Budget Category</b>	Actual	Actual	Amended	Updated 4/1/21	Proposed
212	Revenues	\$369,168	\$414,715	\$457,293	\$413,493	\$396,078
213	Net Transfers between funds	\$0	\$0	\$0	\$0	\$0
214	Expenses	(\$226,273)	(\$288,727)	(\$551,896)	(\$402,323)	(\$435,891)
215	<b>Ending Increase/Decrease</b>	<b>\$142,894</b>	<b>\$125,988</b>	<b>(\$94,603)</b>	<b>\$11,170</b>	<b>(\$39,813)</b>
216						
217	<b>Account Year-End Balances</b>					
218		FY2019 Budget 6/30/19	FY2020 Budget 6/30/20	FY2021 Budget 6/30/21	FY2021 Budget 6/30/21	FY2022 Budget 6/30/22
219						
220	<b>Fund Name</b>	Actual	Actual	Amended	Updated 4/1/21	Proposed
221	General Fund (checking) *2681	\$ 87,343	\$ 88,520	\$ 91,142	\$ 110,041	\$ 93,111
222	Transportation Reserve Fund (savings) *4574	\$ 165,582	\$ 235,889	\$ 172,017	\$ 185,960	\$ 213,097
223	Water Revenue Fund (checking) *1520	\$ 64,393	\$ 55,350	\$ 76,797	\$ 155,811	\$ 58,218
224	Water Bond Sinking Fund (money market) *1058	\$ 159,858	\$ 159,957	\$ 160,357	\$ 81,748	\$ 160,057
225	Water Reserve Fund (savings) *1330	\$ 188,204	\$ 238,700	\$ 180,400	\$ 239,513	\$ 208,850
226	Building Fund (checking) *1678	\$ 39,482	\$ 52,455	\$ 55,555	\$ 68,968	\$ 57,725
227	<b>Total of Ending Balances</b>	<b>\$ 704,862</b>	<b>\$ 830,871</b>	<b>\$ 736,268</b>	<b>\$ 842,040</b>	<b>\$ 791,058</b>

Appendix F: Contractor Bids - Water System and Pumphouse



**2559 South 1935 West**  
**Salt Lake City, UT 84119-2023**  
**(801) 972-0900 (801) 972-1171 fax**  
**www.delcowestern.com**

**Quote #:** 519

**Date:** Dec 17, 2020

**Quoted to:** Interlaken Town  
 236 Luzern Road  
 PO Box 1256  
 Midway, UT 84049

Interlaken Town  
 236 Luzern Road  
 PO Box 1256  
 Midway, UT 84049

Qty	Item #	Description	Unit Price	Extension
2		Siemens Mag 5100/6000 Flow meter 3" 150# flange. ~ Installation by others~	2,305.50	4,611.00
1	0-Inbound	Incoming Freight  ~ Mission Estimate of trade-up value applied to new purchase upgrade Mydro 850~ \$1257.00		
1		Mission M852 Mydro 850 RTU – Wireless Real-Time Alarm System with Streaming Data.	2,187.00	2,187.00
1		Mission OP465 Expansion Module – Analog Input (4 channel Analog Input Module via RS485)	467.00	467.00
1		Mission SPOP-12 Service Package – Expansion/Option Board – 1 year (One per expansion board purchased)	60.00	60.00
1	0-Inbound	Incoming Freight	25.00	25.00
1		Installation and setup of upgrade. Mydro 850.	1,250.00	1,250.00
90	0000	Mileage	0.70	63.00
	MP	Order taken by Mat Player		

**Subtotal:** 8,663.00

**Sales Tax:**

**Total:** 8.663.00

**UNLESS OTHERWISE STATED, IN WRITING, SALES TAXES ARE NOT INCLUDED**

This quotation is for listed items only. Accuracy and completeness are not guaranteed.

Prices may be subject to manufacturer price changes and can change without notice.

Kevin Carter  
Tech Sales & Support

184 West 3300 South  
SLC, UT 84115

T: 801.484.8885  
F: 801.484.6954  
[kevin.carter@mc.supply](mailto:kevin.carter@mc.supply)  
[www.mountainlandsupply.com](http://www.mountainlandsupply.com)



**Bill to Customer:**

Interlaken Town  
PO BOX 1256  
Midway UT, 84049

**Ship to Customer:**

Interlaken Town  
PO BOX 1256  
Midway UT, 84049

**Reference:** Direct Read Upgrade - Vehicle Drive-By

**Salesman:** Zach Blackburn

**Effective:** 3/19/2020

**Terms:** Net 30 Days

Line	Description	Qty	U/M	Unit Price	Extension
<b>Upgrade Package</b>					
1	Vehicle Package	1	ea	\$25,000.00	\$22,000.00
2	Vehicle Gateway Basetstation w/Computer	1	ea	\$21,689.00	\$0.00
3	Sensus FL6501-GB Handheld Reader	1	ea	\$9,310.90	\$0.00
4	Sensus FL6500 Ethernet Dock	1	ea	\$1,026.44	\$0.00
5	Sensus Command Link	1	ea	\$609.77	\$0.00
6	Sensus AutoRead Software	1	ea	\$7,414.24	\$0.00
7	Sensus AutoVu Software	1	ea	\$4,955.54	\$0.00
8	Sensus AutoVu Mapping w/GPS - Wasatch County (Optional)	1	ea	\$4,500.00	\$4,500.00
9	Sensus FlexNet M2 Support	1	ea	\$2,200.00	\$2,200.00

**TOTAL: \$28,700.00**

**Additional Radios**

1	Sensus 520M Single Port Pit-Set Smartpoint TRPL	170	ea	\$159.88	\$27,179.60
---	---	-----	----	----------	-------------

**TOTAL: \$27,179.60**

**Notes:**

1. Meter quantities are estimated. A more accurate price for meters can be provided given the actual quantities and sizes of existing meters.
2. This is a material estimate only and there are no guarantees as to the estimated quantities and all quantities should be reviewed prior to bidding or ordering.
3. ALL Special Order Material is Non-Returnable
4. All prices quoted herein supersede all prior quotes and are subject to change without prior notice, without exception.
5. Prices are good for 7 days unless specifically noted within the estimate provided.
6. Stock material must be returned in the original package and must be in resalable condition to be considered for credit.
7. All non-stock, special order and fabricated product returned for credit are subject to the manufacturer's return policy. All restock, handling and freight charges are the responsibility of the purchaser. No guarantee of credit should be assumed for any returned material.



# SINGLETON FENCE INC.

## ESTIMATE

8017 S. Bettingson Dr.  
West Jordan, UT 84081  
801-707-7147

<b>BILLING ADDRESS</b>	Name <b>Chuck Onan</b> Address 236 Luzern Rd. City Midway State UT Zip Hm Cel 435-731-0989 Email <a href="mailto:conan@promontoryclub.com">conan@promontoryclub.com</a>	<b>JOBSITE</b>	Name Address SAME City State UT Zip Hm Ph Wk Ph	Date: 2/25/2021
				Salesperson: Kent Woodruff
				Phone: 801-330-3489
				BID GOOD FOR 15 DAYS

### 6' +1' Tall Chain Link Fence Enclosure

**ESTIMATE 022521**

Qty /Ft.	Location	Description	Price	Materials
58.0	at Bldg.	6' + 1' Tall Chain Link Fence (2" dia. Mesh, 2 3/8" posts, 1 5/8" top rail)	\$35.75	\$2,073.50
1.0		3' x 6' Tall Chain Link Gate (1 5/8" pipe frame, 2" dia. Mesh, w/hardware)	\$425.00	\$425.00
1.0		6' x 6' Tall Chain Link Gate (1 5/8" pipe frame, 2" dia. Mesh, w/hardware)	\$495.00	\$495.00
60.0		Colored privacy slats (insert) Option	\$8.25	\$495.00
		6' + 1' Tall Chain Link Fence & Gates Black Add: \$1,025.20		
Deposit		<b>Licensed &amp; Insured #7392192-5501</b> Additional charges may apply for rocky digging, slope, hand digging due to utilities, tree roots, concrete cutting, removal & other obstructions	Concrete Corecut Qty	Qty
Date			Material Subtotal	\$3,488.50
Pymt.Type			Sales Tax	included
Balance			Installation Charges	\$1,175.00
Date PIF			<b>Total Charges</b>	<b>\$4,663.50</b>

Signature required as full acknowledgement to proceed with order. I have looked over all quantities, descriptions, costs

and understand its contents. Signed \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

**Subject:** On-Hold Notice

**Date:** Saturday, April 3, 2021 at 4:00:38 PM Mountain Daylight Time

**From:** Office of the State Auditor <stateauditor@utah.gov>

**To:** interlakenclerk@gmail.com <interlakenclerk@gmail.com>

**CC:** stateauditor@utah.gov <stateauditor@utah.gov>



OFFICE OF THE  
STATE AUDITOR

**On-Hold Notice**

4/3/2021

Bart Smith  
Interlaken Town

236 Luzern Rd  
Midway, UT 84049

Dear Bart Smith:

Our records indicate we have not received the required financial reports for Interlaken Town. This e-mail is a courtesy notice to inform you that Interlaken Town's status is now On-Hold.

**The entity's state allocated funds and property tax distributions will be held until the required financial reports have been received.**

A notice has been sent in the mail detailing the missing reports. You may also call us at 801-538-1025 for more information.

Sincerely,

The Local Government Team  
Office of the State Auditor

**Disclaimer: This notice is auto-generated. If you have questions regarding the notice please contact the Office of the State Auditor.**

## PROPOSAL/CONTRACT

---

<b>PROPOSAL SUBMITTED TO</b>	<b>PHONE</b>	<b>OTHER PHONE</b>
Bart Smith	435-565-3812	
<b>PROJECT NAME</b>	<b>EMAIL</b>	<b>OTHER EMAIL</b>
Guard Rail	<a href="mailto:interlakenclerk@gmail.com">interlakenclerk@gmail.com</a>	
<b>PROJECT SITE</b>	<b>APPROX. START DATE</b>	<b>APPROX. FINISH DATE</b>
<b>PROPOSAL SUBMITTED BY</b>	<b>EMAIL</b>	<b>PHONE</b>
Shane Mang	<a href="mailto:shanemang@nrgyhomes.com">shanemang@nrgyhomes.com</a>	435-315-0199

---

### SCOPE OF WORK

NRGY HEREBY SUBMITS SPECIFICATIONS & ESTIMATES FOR: Repair of damaged guard rails

#### Demo/Prep

- Road barriers set up to divert traffic.
- Blue Stakes called to locate utilities.
- Equipment mobilization.
- Removal of 30' of existing damaged guard rails.

#### Structural

- Purchase and Installation of galvanized guardrails to match existing. (\$125/ft)

#### Ends

- Includes (2) ends
- \$750 for each end after (2)

Exemptions, Does NOT include the following:

- Moving of utilities. (Price TBD)
- Hand digging around utilities that are too close. (\$45/manhour)

## PROPOSAL/CONTRACT

---

NRGY PROPOSES HEREBY TO FURNISH ALL MATERIALS & PERFORM ALL LABOR,  
 COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS **FOR THE ESTIMATED SUM OF:** \$10,125.00

**PAYMENTS TO BE MADE AS FOLLOWS:** DEPOSIT: \$5,000.00

Any alteration or deviation from above specifications will be executed only upon written order, and will become an extra charge over and above the estimate.

\*SEE BELOW FOR FURTHER TERMS & CONDITIONS UPON COMPLETION: Balance

---

### ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, CONDITIONS, AND SPECIFICATIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

<b>SIGNATURE:</b> _____  <b>NAME:</b> _____  <b>DATE:</b> _____	<b>SIGNATURE:</b> _____  <b>NAME:</b> Shane Mang  <b>DATE:</b> _____
---	--

**NO PRESSURE CONTRACT - YOU THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE SECOND BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. CANCELLATION MUST BE DONE IN WRITING.**

---

**All material** is guaranteed to be as specified and all work to be completed in a workmanlike manner according to standard practices. **Any alteration** or deviation from the above specifications involving extra costs will be done only upon a written change order. The costs will become an extra charge over and above the estimate and will be 100% due before the work commences. Furthermore, any change order/additional work will be completed as determined by the contractor and the project deadline will be extended accordingly. This is to include, but is not limited to, hidden damages that are uncovered during the course of the job and additional work required by local building inspectors. **All elements of this agreement** are contingent upon acts of god, fire, flood or any other unavoidable casualties; or by labor strikes, late delivery of materials; or by neglect of the owner; in the event the contractor is delayed in the prosecution of the work due to aforementioned causes the time for completion shall be extended for the same period as the delay occasioned. **The estimate does not include** material price increases, or additional labor and materials which may be required should unforeseen problems arise after the work has started. This work shall be billed as either a written change order or as "time & material" at the stated billable and/or standard industry rate(s), in addition to a minimum 25% overall markup. Any payment not actually received in full by NRGY on the due date shall bear a minimum fee of 2% of what is owed, as well as a 2% fee a FINANCE CHARGE AT THE RATE OF 2% PER MONTH, WHICH IS 24% ANNUM, before and after judgment, until paid. If this account is placed in the hand of an attorney for collection, with or without suit, to pay a reasonable attorney's fees. **All work is guaranteed and warranted** up to one year from date of completion of project; as required by state law. The contractor will repair or replace (at no charge to the buyer) the product whose nonconformance is discovered and made known to the contractor in writing. If the repaired and/or replaced product proves to be inadequate, or fails of its essential purpose, the contractor will refund the full amount of any payments that have been made in regards to above stated repair/replacement. This agreement shall be interpreted under laws of the State of Utah. Attorney's fees and court costs shall be paid by the defendant in the event that judgment must be, and is, obtained to enforce this agreement or any breach thereof. **This unsigned proposal expires 30 days from date of submission.**