

**Interlaken Town Council Regular Meeting Minutes**  
**Monday, 09 November 2020, 6:32 PM – 7:58 PM**  
**Meeting Conducted Remotely with Zoom Video Conferencing Software**

Zoom Meeting ID: 516 337 9977  
Password: 84049

**1. Call to Order**

Mayor Greg Harrigan called the meeting to order at 6:32pm.

**2. Roll Call**

Greg Harrigan, Mayor  
Justin Hibbard, Council Member  
Chuck O’Nan, Council Member  
Sue O’Nan, Council Member  
Marge Bowen, Council Member

Susanna Littell, Planning Commission chair was present  
Bart Smith, Town Clerk was present

**3. Presentations:** None.

**4. Public Comment:** None.

**5. Consent Agenda:** None.

**6. Approval of Agenda or Changes**

**Motion:** Council Member Sue O’Nan moved to approve the agenda.

**Second:** Council Member Bowen seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye

**7. Approval of 10/20/2020 Council Regular Meeting Minutes**

**Motion:** Council Member Sue O’Nan moved to approve the 10/20/210 minutes.

**Second:** Council Member Bowen seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye

**8. Dumpsters Update – Luzern DPW Site Status**

Clerk Smith showed schematic and will serve letter for the newly completed DPW site (see attachment). Still waiting to install electric to power surveillance cameras and provide power to the container. The county has expanded service to 2x a week. Superdave – needs to get rid of one of the salt piles. Greg – we should get a broom and dustpan, maybe hang it on the container. Smith – send an email out to remind people to pick up trash if you can and use broom and get some signage for the site. Greg – Also need to say that if it’s snowing, the recycling cannot be in the ROW. Justin spoke with Recyclops about recycling for the town. Smith will send out a notice that parking restrictions are in effect. If you have a situation, let us know. Some people are new to the community need to know.

**9. Edelweiss Dumpster Site – BHR-Zenger RMA Update**

Greg – the new Edelweiss is barely wider than the trail. Plan is to move dirt in Jan. We probably won’t be able to use the new site till next summer. The agreements have been signed (see attachment). We need to look at the Edelweiss entrance to be softened.

## **10. Pump House Generator Update**

Generator will be delivered this Tue or Wed. Smith will coordinate and take pictures.

## **11. Strawberry Communications ISP Update**

Easement Agreement is ready to go – Greg – can we put the emergency notification siren on their tower?

## **12. Town Directory Update**

Smith will send out a last call for lot owners to participate in the town directory. Currently only 53 lot owners have agreed to list some or all of their contact information. Only 19 others have responded to the first call.

## **13. Neighborhood Watch Program Update**

Sue O’Nan reported that the group met last Wed, Lt Probst from the Wasatch County Sheriff’s office spoke to the group. His emphasis was to be a good witness. Take photos. Primary problem in Interlaken was cars being broken into, mostly those that weren’t locked. Same for garages. They will put a letter together to send out as a neighborhood watch communication. Procedure – 1<sup>st</sup> notify the block captain before calling the Sheriff. Greg – many people aren’t aware of the crime that takes place here. The Lt has also mentioned the importance of the doorbell cameras as well.

## **14. Planning Commission – Report and Building Permit Status**

Susanna Littel reported for the planning commission (see attachment).

- Daines – driveway was poured, and hydroseeded. They have their CO, just checking to see if they owe \$ to TO, and will get deposits returned.
- Howard – no CO will be issued until Epic has been paid up. It doesn’t appear they’ve had a final.
- Ball – progressing, close to final. They need to do some site cleanup; the PC recommends we hold a portion of their deposit until spring when they hydro seed.
- Wilcox – concrete completed. They were issued a CO. Deposit on hold until hydroseeding completed. Greg – did we address the damage in the road? Susanna – compared photos current and prior, and there are cracks on that side of the road. Contractor was notified, deposits may be held. Susanna noted that the only concrete trucks on that road were for that project. Greg has photos of that concrete truck and suggested their contractor should pay for that damage. Greg – we don’t need to reach out to him, we need to keep his money. We should get a cost and inform him. Sue – agreed that it was evident it was his trucks. Greg will mark out the area he witnessed as damaged. Chuck – Dillon, the painting guy, also does asphalt. Chuck can contact him for repairs.
- Osborne – no update, but in progress.
- Ekstrom – in middle of work – 2<sup>nd</sup> project
- Barton – also progressing.
- Parsons – repaired MSD sewer connection in ROW. Concrete spillage was picked up, toilet was moved from ROW, and they have a dumpster – appear to be fully compliant.
- Vermazen - progressing

## **15. Financial Matters – FY2021 Budget Update**

Smith presented a fiscal year to date General Fund revenue report (see attachment). The town applied for CARES Act funding and has received \$6,960 to date. Total expected CARES revenue should be \$20,115. Smith will review the requirements for CARES spending and report back to the council.

Smith also reported that the town has collected 100% of the billed water revenue for last fiscal year 2020. Some of the payments came in late and were deposited in this fiscal year.

FY2020 Water Billing Summary - Final					
Billing Category	FY2020 Collected Batches 1-11	FY2021 Collected Batches 12-17	Total Actual Collected	Total Budgeted FY2020	Difference: Actual-Budget
Base Usage Collected	\$170,976.00	\$1,944.00	\$172,920.00	\$173,000.00	(\$80.00)
Overage Fees Billed	\$11,996.76	\$840.75			
Overage Adjustments	(\$6,626.81)	\$0.00			
Net Overage Collected	\$5,369.95	\$840.75	\$6,210.70	\$8,000.00	(\$1,789.30)
New Owner Transfer Collected	\$250.00	\$150.00	\$400.00	\$100.00	\$300.00
Late Fees Collected	\$25.00	\$100.00	\$125.00	\$150.00	(\$25.00)
<b>TOTAL</b>	<b>\$176,620.95</b>	<b>\$3,034.75</b>	<b>\$179,655.70</b>	<b>\$181,250.00</b>	<b>(\$1,594.30)</b>

Clerk Smith proposed to the council that the town forgo billing for water overages for this fiscal year. The suggestion was based on the fact that several new water meters were installed this year without any record from the replaced meter. This means in excess of 25 lot owners didn't have accurate usage data. It seemed unfair to charge the remaining lot owners for overages, while letting so many users off the hook. The council discussed other possible remedies and recommended that we try to get meter readings for future replacements.

**Motion:** Council Member Sue O'Nan moved to hold back all water overage charges for this fiscal year 2021.

**Second:** Council Member Bowen seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye  
Susanna - Can we get \$ for the old meters that come out.

## 16. Previous Action Items and Updates

Smith reported that the town's enforcement vests are in the process of manufacturing. The town has already received the magnetic Enforcement Badging for vehicles and the emergency light.

## 17. Other Business

Sue – can she put up a sign for advertising the ski sale – yes if it's not in Interlaken.

## 18. Council Comments - none

## 19. Adjournment

Marge, Justin 2<sup>nd</sup> 7:58 pm

Council Member Bowen moved to adjourn the meeting. Council Member Hibbard seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:58 PM.

The next Town Council meeting is scheduled for Monday, December 7 at 6:30 pm. Depending on health and safety issues due to the COVID-19 virus, the meeting may be held as an online video conference, instead of the usual pump house location.