

Interlaken Town Council Regular Meeting Minutes
Monday, 13 May 2019, 6:45 PM – 8:30 PM
Town Pump House, 236 Luzern Rd., Midway, UT

1. Call to Order.

Council Member Harrigan called the meeting to order at 6:45pm.

2. Roll Call – Members Present:

Greg Harrigan, Council Member
Chuck O’Nan, Council Member
Sue O’Nan, Council Member
Marge Bowen, Council Member, attended by phone

Susanna Littel, Planning Commission chair was present
Trent and Brady, the town Water Masters were present
Bart Smith, Town Clerk was present

3. Presentations: None.

4. Public Comment: None.

5. Consent Agenda: None.

6. Approval of Agenda or Changes.

Motion: Council Member Sue O’Nan moved to approve the agenda.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 04/01/19 Council Regular Meeting Minutes

Motion: Council Member Sue O’Nan moved to approve the 03/04/19 council meeting minutes.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Appointment of Mayor Pro Temps

There are two candidates for the position of Mayor Pro Temps, serving through December 31, 2019. This position was vacated in April upon Mayor Simpkin’s resignation. Justin Hibbard, a full time resident of Interlaken, and councilman Greg Harrigan, both submitted a letter of interest. The council voted on these two candidates. The vote tally was the following:

Sue O’Nan – Greg Harrigan
Chuck O’Nan – Greg Harrigan
Marge Bowen – Greg Harrigan
Greg Harrigan – Justin Hibbard

With a majority of 3 votes, Greg Harrigan is appointed to the position of Mayor Pro Temps.

9. Planning Commission – Epic Report and Building Status (see attached report)

- Wilcox, 333 Interlaken Drive. The planning commission recommended approval of the Wilcox permit at their previous meeting.

- Howard, 330 Bern. No activity. Harrigan voiced his concern over damage to the shoulder in front of the Howard lot, caused by previous excavation. He requested Epic put a stop work order on the project until this area is repaired.
- Frank, 249 Big Matterhorn. Passed final inspection. They currently owe Epic for additional fees. It is not clear that their revegetation work is complete. Susanna will reach out to the Frank's to verify the work has been done. All deposits will be held until work is completed.
- Sheldon, 272 Jungfrau. Permit for excavation across the street not yet submitted. Their deposits will be held until it's submitted.
- Gladwin, 267 St. Moritz. Slow progress.
- McNaughton, 308 Interlaken. No update.
- Daines, 324 Bern. In progress. Harrigan got a complaint about garbage on the site. Site was cleaned up – they are using a dump truck as their dumpster.
- Ball, 253 Interlaken Drive. The planning commission recommends approval, pending Epic's approval of engineering work.

Motion: Council Member Sue O'Nan moved to approve the Wilcox permit.

Second: Council Member Chuck O'Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

Motion: Council Member Sue O'Nan moved to approve the Ball permit, pending Epic approval of engineering plans.

Second: Council Member Chuck O'Nan seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

Susanna noted that she was approached by a lot owner who wishes to bury their power lines. HL&P is working on the plans and will submit a proposal.

10. Election 2019

A municipal election will be held on November 5, 2019. Interlaken will have three positions on the ballot – one 2-year position for Mayor and two 4-year positions for council members. Interested candidates must complete a Declaration of Candidacy form and meet with the Town Clerk between May 29 and June 7, 2019. See the attachment to these minutes with the announcement sent to the town.

11. Pump House Generator Project and DPW Site Update

Trent and Brady presented bids from two contractors for the purchase and installation of the state mandated pump house auxiliary generator. (See attachments). The water masters recommend using the local contractor, Nick Birch, and getting the larger 130kW Generator. The total proposed base price is \$43,100. This does not include excavation and construction for the concrete pad. Epic's fee for the pad is \$8000, bringing the total to \$51,100.

Trent noted that the state requires us to complete the generator installation by the end of June, or we lose points. Also, the DWB is requiring us to have separate meters for each pump. This will cost \$4500 for the meters, and \$1500 for installation. Pump #2 (the one with the sounder) is pumping less – it should put out 100 to 150 gallons per minute but is producing 100 gallons in 3 minutes. Trent will investigate the cause of this.

12. Road Repair Update

Chuck O’Nan presented quotes from TopJob and Eckeles Paving for road repairs (see attached bids). The bids were for crack seal and micro slurry surface treatment on lower Interlaken Drive, and pothole repair for 3 potholes - 2 on Interlaken Drive and 1 on Luzern. TopJob’s bid for crack seal and micro slurry seal coat was \$5,359 plus \$12,589, or \$17,948 total. Eckeles Paving was \$3,975 plus \$12,770.40, or \$16,745.40 total. Pothole repair was \$3903 for TopJob and \$1925 for Eckeles. After BHR’s share, the Interlaken cost for the seal coat and micro slurry would be \$13,396. Chuck will contact Eckeles to go ahead and do the potholes. We’ll wait for the seal coat on Interlaken Drive until we reach an agreement with the adjacent development project.

13. Water System Grant Status

Marge’s contact is pursuing grant options for the pump house generator. (See the attached proposal.)

14. Financial Matters – Water Billing Update, FY2019 Reconciliation Report

Clerk Smith reported that for FY2019, the town has collected \$165,376 for water billing, with \$6,314 still to be collected. Smith also presented a revenue and expenses report for FY2019 QTR1 through QTR3 (see attachment).

15. FY 2020 Budget – Discussion, Vote for Tentative Budget Approval

The council discussed the proposed tentative budget, as presented by Clerk Smith, and voted for approval (see attachments). This tentative budget includes an increase in \$72 per lot in annual water billing fees, and an average increase of \$201 per lot in Wasatch County tax revenue.

Motion: Council Member Sue O’Nan moved to approve the proposed tentative budget as presented.

Second: Council Member Bowen seconded the motion.

Discussion: no discussion

Vote: The motion was approved with the Council Members unanimously voting Aye.

16. Previous Action Items. No update

17. Other Business

The council briefly discussed the proposed development on Zenger’s property, south of the Interlaken boundary. The council will be tracking these plans as they are refined, and voice the town’s concerns over use of Interlaken Drive as well as our access to Canyon View Drive.

18. Council Comments. None.

19. Action Items from this meeting.

Chuck O’Nan

- Contact Eckeles Paving to do pothole repair.

Bart Smith

- Get Epic’s specs for the generator concrete pad and find out why it costs \$1500 to engineer.
- Get a quote from Epic for a road rate study.

Susanna Littel

- Contact Epic Engineering and put a stop work order on the Howard project..
- Look into changing land use code – permit expiration language, increase in allowable unpermitted garden size.

20. Adjournment

Council Member Chuck O’Nan moved to adjourn the meeting. Council Member Sue O’Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:30 PM.

The next Town Council meeting will be held on Monday, June 3rd, at 6:30pm, at the Town Pump House, 236 Luzern Rd.