

**Subject:** Re: Important Updates from Interlaken Town  
**Date:** Thursday, September 6, 2018 at 3:36:26 PM Mountain Daylight Time  
**From:** Beth Ann Schneider  
**To:** Interlaken Clerk  
**Attachments:** image001.png, image001.png

Thanks Bart. Do you think you could go a step further on the tree cutting and strongly encourage residents whose trees are impeding our roads to cut them for chipper day? Thanks. BA

On Thu, Sep 6, 2018 at 3:09 PM Bart Smith <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)> wrote:

Hi All-

Lots of news updates for you– new parking regulations, fall chipper day, fall water meter reading, reminders about our exterior lighting rules, a lost kitty, and more. Thanks for your attention – and as always, email or call me if you have any questions.

## New Parking Regulations

In response to several complaints about off-street shoulder parking in Interlaken and safety concerns, the town council has revised the ordinance related to parking. In particular, vehicles that are parked with wheels extending more than 12 inches onto the road surface (asphalt) will be in violation. The revised text to Title 06 “Town Streets” reads:

### Section 6.02.010 Parking at Shoulder

It shall be unlawful to stand or park any motor vehicle in a street other than in an orientation parallel with the shoulder and it shall be unlawful to park any vehicle with any wheels extending more than twelve inches (12”) from the road edge onto the road surface. Vehicles in violation of this infraction shall be removed and impounded at the owner’s expense. The cost of impoundment and removal shall be charged to the owner or any person who claims the impounded motor vehicle. Any motor vehicle, motor home, boat or trailer which is moved from a parking spot and then re-parked on the same street within 24 hours from the time of said removal shall be deemed to have been continuously parked for the purposes of this chapter.

Note that the remainder of Title 06 remains in effect. The following section prohibits parking for consecutive 24 hours or more:

### Section 6.02.040 Prohibited Parking

From April 2<sup>nd</sup> until October 31<sup>st</sup> of each year, it shall be unlawful for any person, except physicians or emergency calls or emergency vehicles, to park or leave standing on any public right-of-way, road, street, municipal property any motor vehicle, motor home, boat or trailer for 24 or more consecutive hours, and any vehicle, motor home, boat or trailer so parked or left standing may be impounded or removed by the chief law enforcement office, Town Ordinance officer or it’s agent. For purposes of impoundment and removal, the chief law enforcement officer, Town Ordinance officer or it’s agent may, after making a reasonable effort to locate the owner, impound and remove any motor vehicle which has been unremoved for 24 consecutive hours. The cost of impoundment and

**Subject:** Re: Important Updates from Interlaken Town  
**Date:** Thursday, September 6, 2018 at 5:10:04 PM Mountain Daylight Time  
**From:** Kathy Postma  
**To:** Bart Smith

Glad to see this email . Every time we have gone up to our cabin we have had to asked the guy across the street and to the east to move his truck or heavy equipment from the front of our lot. Know that it is not us parking out there. We would love this enforced. Thank you so much.  
Kathy Postma  
300 Interlaken dr  
Midway, it

Sent from my iPhone

Kathy Postma  
11888 HiddenBrook Blvd  
Sandy, Utah 84092

[kbpostma@gmail.com](mailto:kbpostma@gmail.com)

On Sep 6, 2018, at 3:09 PM, Bart Smith <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)> wrote:

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### **Section 6.02.040 Prohibited Parking**

**Subject:** Re: Important Updates from Interlaken Town  
**Date:** Thursday, September 6, 2018 at 4:21:41 PM Mountain Daylight Time  
**From:** Chas Felt  
**To:** Bart Smith  
**CC:** Felt, Kathy J  
**Attachments:** image001.png

Bart,

Thanks for your regular emails with important updates/.

Question? I hope I do not need to be concerned about parking on the street across from 370 Luzern Rd. Many years ago, my family donated that land for the expansion of the road to make more room for the turn around area. Since then the association paved over to the drop off and it will be impossible to be with the 12" you are talking about.

We have not used the cabin during the winter months really and will continue to honor the winter rules from Nov 1st to March 31st.

Thanks.

Chas. Felt  
801-953-6793

On Thu, Sep 6, 2018 at 3:05 PM, Bart Smith <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)> wrote:

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# Agenda 8f







**Subject:** RE: Important Updates from Interlaken Town  
**Date:** Friday, September 7, 2018 at 10:47:45 AM Mountain Daylight Time  
**From:** Jack Zenger  
**To:** Bart Smith  
**Attachments:** image002.jpg, image003.png, image004.png, image005.png, image006.png

Bart-

There is a home on the corner of Interlaken and Luzern Rd. that has had an old, decaying jeep parked in front of it, often accompanied by other vehicles. The jeep has been there for at least 10 years---and it never moves. They are a terrible eyesore. Is there some ordinance against that? Is it ever enforced?

I am not an official part of Interlaken, but we try to be good neighbors.

Jack



Jack Zenger | CEO | Zenger Folkman

Office: 801.705.9375. Direct 801.705.9494 • Cell: 435.602-9221  
1213 North Research Way, Bldg. Q, Suite 3500 Orem, UT 84097 •  
[jzenger@zengerfolkman.com](mailto:jzenger@zengerfolkman.com)



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**From:** Bart Smith <interlakenclerk@gmail.com>  
**Sent:** Thursday, September 6, 2018 3:09 PM  
**To:** Interlaken Town <interlakentown@gmail.com>  
**Subject:** Important Updates from Interlaken Town

Hi All-

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## Agenda 9b













Agenda 9c



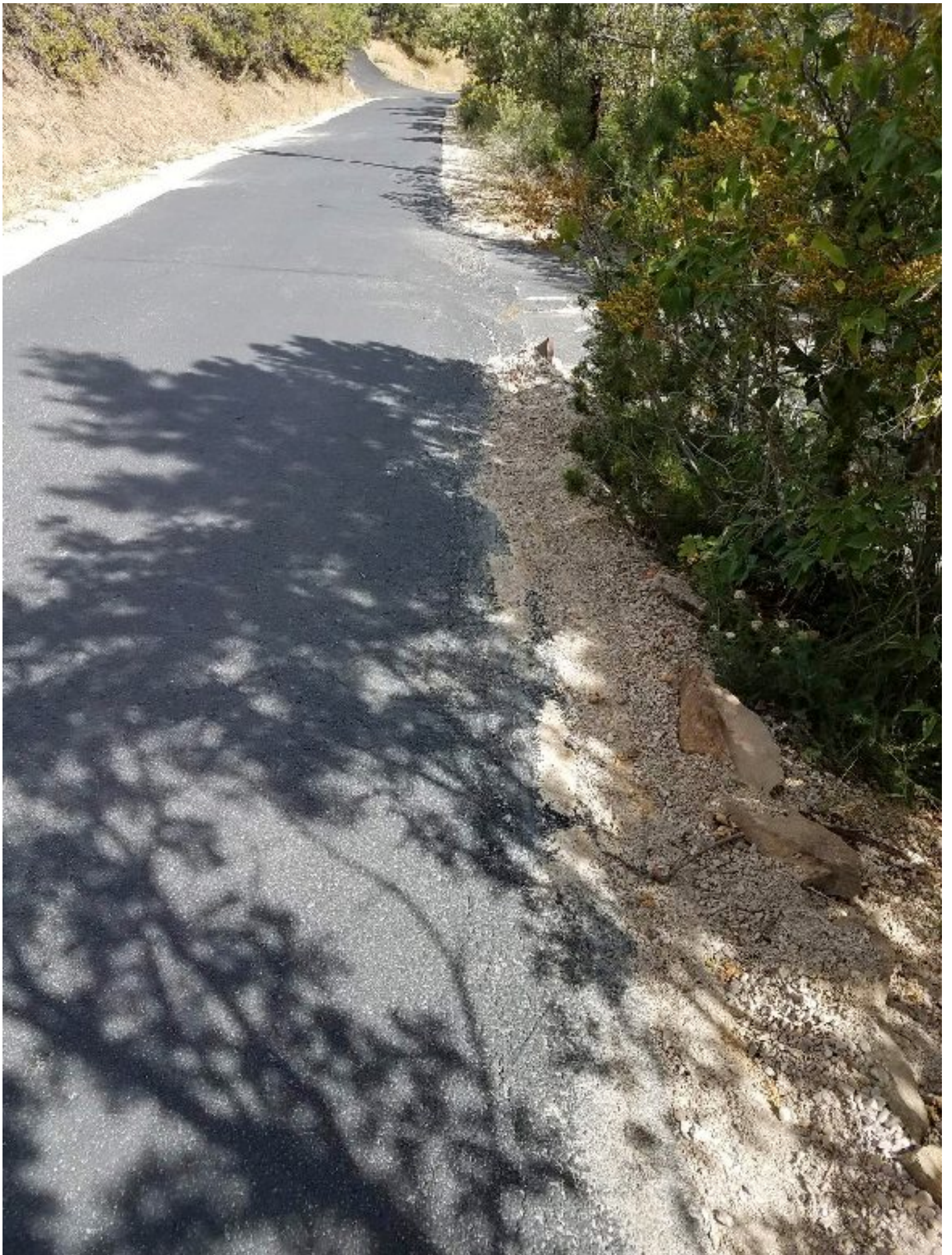














## Agenda 9d



**Subject:** Re: Fall Meter Reading

**Date:** Tuesday, September 4, 2018 at 8:46:56 AM Mountain Daylight Time

**From:** Interlaken Water

**To:** Bart Smith

Hey Bart

Jason wants to order and install the 16 meters after we finish all the readings this month. The reason for using the 1" on new installs is the 3/4" double yokes are almost impossible to find now, so we use 1" in order to have access to the right parts needed to complete the job. Also can you get us a updated list of all address and the form you have used in the past to collect the Meter data?

Thanks Brady

Sent from my iPad

On Sep 3, 2018, at 1:28 PM, Bart Smith <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)> wrote:

Thanks Brady, -Bart

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**From:** Bart Smith <[interlaken.watermaster@gmail.com](mailto:interlaken.watermaster@gmail.com)>

**Date:** Thursday, August 30, 2018 at 3:08 PM

**To:** Bart Smith <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)>

**Subject:** Re: Fall Meter Reading

Hey Bart

I think we are planning on the middle of September to start meter readings. I will talk with jason on the 1" meter size.

Thanks Brady

Sent from my iPhone

On Aug 27, 2018, at 10:21 AM, Interlaken Clerk <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)> wrote:

Hi guys-

As I recall, you were having trouble locating the meter pit for Hawkins, Lot 167, 255 St. Moritz. It is located above his house on St. Moritz – this should be it in the photo.

Checking to see if you've set a date or dates for meter reading. I'd like to send a notice to the town to make sure their meter pits are not covered in debris or hidden by brush.

It would be great if you could mark the locations, as you read the meters, using blue paint as Mac has done in the past – a blue strip on the asphalt and blue paint on the meter cover.

Also, we have funds to replace 16 meters this year with the newer ipearl models, based on a cost of \$300 each. I noticed that you will be using 1" meters – is this because of the requirement for fire suppression systems in new homes? It'll be great to see exactly how many ipearls we currently have installed so we can move forward with our plan to use a scanner.



**Subject:** Re: 18IKB003 Gladwin Garage  
**Date:** Monday, September 10, 2018 at 11:39:41 AM Mountain Daylight Time  
**From:** Interlaken Planning Commission  
**To:** Josh Call  
**CC:** Interlaken Clerk, BRUCE D  
**Attachments:** image001.png

I'll bring this up in tonight meeting.

On Mon, Sep 10, 2018, 11:36 AM Josh Call <[jcall@epiceng.net](mailto:jcall@epiceng.net)> wrote:

Hi Susanna,

The homeowner Bruce Gladwin has asked for permission to receive a conditional building permit allowing him to begin excavating for his garage. There are currently some structural issues with the plans, but nothing that would significantly impact the foundation of the site. Epic Engineering is of the opinion that this is a reasonable request and would like to issue a conditional building permit that will allow him to begin digging while these structural matters are taken care of. Would you please add this to the agenda for tonight's meeting?

I have CC'd Bruce on this email, as he has offered to attend tonight's meeting if the commission would like him to be there.

Thank you,



**Josh Call**

[jcall@epiceng.net](mailto:jcall@epiceng.net)

[www.epiceng.net](http://www.epiceng.net)

435-654-6600

*"sustainability is epic"*



**Please consider the environment before printing this email.**

# Interlaken Planning Commission Report Thru 2018-09-10

**To:** Interlaken Planning Commission

**From:** Epic Engineering (Joe Santos)

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## **General Comments:**

### **1. Meeting(s)**

1.1. Planning Commission Meeting

### **2. Key Task(s)**

2.1. Approval of Permit Requests

2.2. Update members of outstanding permits

### **3. Key Schedule(s)**

3.1. N/A

### **4. Item(s)**

4.1. N/A

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Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
<b>Modified/Changed Dates in Red</b>		<b>Required/Requested Information in Orange</b>		<b>Completed/Old Tasks in Grey</b>		
<b>General</b>	<b>Water Rights</b>					
		2016/2017	Preparing update on transfer recommendation.	Epic		
	Conference Call and Prepare Amended Memo	7/25/2017	To clarify the confusion surrounding Town water rights, conference call was held with PC member Bill Goodall, Don Olsen of Epic, Lindsay Minck of Epic, Josh Call of Epic, and Eric Jones of the UTDWR. Amended memo will be delivered based upon conversation.	Epic	7/25/2017	7/25/2017
	Amended Memo	7/25/2017	Memo Amendments complete, submitted to Town Council 8/29/2017	Epic	8/28/2017	8/29/2017
	Town Council Action	8/29/2018	Awaiting Action by Town Council	TC	?	
<b>16IKB002</b>	<b>Lot 115- Howard Residence</b>					
	Building Permit		Approved and issued 6/29/2016	Epic		6/29/2016
	Stop Order		Issued stop order due to missing dumpster and porta-potty.	Epic		
	Stop Order Lifted		Issues resolved and work to resume.	Epic		
	Inspections	8/8/2016 10/11/2016	Initial Inspections Underslab Plumbing			8/8/2016 10/11/2016



Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
	Update	9/15/17 11/6/17 11/21/17 01/28/18 4/13/2018 4/30/2018	Framed, Windows installed. No electricity in house, waiting for Heber Power. Waiting on permission from neighbors to dig trench for powerline. Called for Update, no answer. Porta-potty concerns, will use Connor's porta-potty. Wrapping up exterior skin, then project will be on hold until spring when utilities can be dug and interior can be worked on Emergency inspection due to unclean site conditions. Site currently being cleaned up, workers were cleaning 4/29 and will clean 5/1. Epic to perform inspection 5/2.	Epic      Epic		
	Update	6/11/2018  9/10/2018	Working on utilities and connections, coming up June 25 to continue project. Project should be fully staffed July 4 <sup>th</sup> on until the end of summer. Passed Electrical Inspection, began partial 4-way inspection has fire sprinkler concerns, construction is progressing.	Builder		
<b>16IKB003</b>	<b>Lot 102- Connor Residence</b>					
	Building Permit	7/18/2016	Approved and issued	Epic		8/17/2016
	Building Permit Revoked	12/1/2016	Revoked due to structural changes and errors	Epic		
	Inspections	9/1/2016	Initial Inspections			9/1/2016



Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
	Building Permit Reinstated		Lee Ewell, the new contractor from Ewell Enterprises picked up building permit, construction to resume.			6/13/2017
	Inspections	6/23/2017	Temp power Out house completed 4-way		7/25/2017 10/1/2017	6/23/2017
	Update	9/18/2017 1/28/18 03/05/18 9/10/2018	HVAC is in, working on Plumbing, Electrical, Insulation, Drywall and 4-way. Needs water meter set. Working on Interior Details, then painting. Wrapping up painting, doors and cabinets are in. Getting ready to start plumbing. Final inspection passed. Epic created the CO and sent to Town to distribute.	Epic   Town		
<b>16IKB004</b>	<b>Lot 218- Frank Residence</b>					
	Building Permit		Approved and issued	Epic		3/23/2016
	Inspections		Footing Underground Temp power			12/6/2016
	Update	9/15/17	Having problems with steel fabricators, contractor hopes to have steel in by end of month.	Builder	11/15/2017	
	Site Issues	9/18/17	Erosion and No Dumpster Issues Reported to Epic.	Epic/PC	9/18/2017	9/18/2017
	Site Issues	9/17/17	Contractor will get a dumpster to the property, Contractor reports there is no	Epic/PC	9/21/2017	9/27/2017

Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
			erosion, that it is due to roadbase.			
	Update	11/2/2017 1/29/2018 3/5/2018 3/27/2018 4/15/2018 9/10/2018	Framing is completed, Windows and Doors ordered, experiencing delays with Questar Gas Install see 17IKB005. Prepping for a 4-way inspection by the end of the week. Had 4-way and insulation, waiting on home owners to select siding. Waiting on home owners to select siding. Contractor has removed sediment from the roadway. Instructed by Town Clerk to revegetation according to approved Grading plan. Gas Inspection passed, construction progressing slowly.	Builder     Builder	3/1/2018	
<b>17IKB002</b>	<b>Lot 203- Simpkin's Landscaping</b>					
	Landscape Permit	6/16/2017	Epic sent memo regarding proposed approval on 6/16/2017 with understanding no work to be performed in ROW. Previous ROW work to be examined after attorneys look at it.	PC	6/16/2017	6/16/2017
	Town ROW	6/26/2017	Town attorney is trying to get to the bottom of the ROW issue and where to go with the ROW for this lot and all ROW in the Town.	Town Attorney		6/30/2017



Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
	Planning Commission	6/26/2017	PC to measure from platted/surveyed centerpoint of "cul-de-sac" based upon measurements of retaining walls from the centerpoint determines next step.	PC	8/1/2017	8/7/2017
	Recommendation to TC	8/7/2017	PC made recommendation to TC regarding project approval. TC to decide how to proceed.	TC	8/7/2017	8/7/2017
	Building Permit	4/27/2018	Building Permit Issued	Epic		
	Update	9/10/2018	On hold, nothing to report.	Builder		
<b>18IKB001</b>	<b>Sheldon Residence</b>					
	Building Permit	4/20/2018	Building Permit Issued	Epic		
	Update	5/10/2018 9/10/2018	Soil Excavation Issue-placed soil as fill on neighboring lot. Not approved or permitted. Passed shear wall inspection and construction is progressing.	Epic		
<b>18IKB002</b>	<b>Daines Residence</b>					
	Building Permit Application	4/27/2018	Planning Commission comments and Epic Site review comments sent back to Daines. Structural review redlines to be sent 5/1	Epic/PC		
	Site Issue	8/31/2018 8/31/2018 9/10/2018	SWPPP concerns, there are large amounts of soil that could run into road and create a mess. Emailed and called to notify of issue Emailed and called again to warn, contractor instructed to fix silt fence or	Epic		

Project / Task(s)	Description	Initiation Date	Status	Responsible Party	Projected Completion Date	Completion Date
			explore other BMPs to prevent any issues.			
	Update	9/10/2018	Foundation walls have passed inspection, construction progressing.	Epic		
<b>18IKB003</b>	<b>Gladwin Garage</b>					
	Building Permit	7/31/2018	Building Permit Application	Epic	8/29/2018	
	Update	9/10/2018	Structural issues on building permit application have delayed issuance of permit. Epic recommends issuance of conditional excavation building permit, so that construction can begin while structural issues are resolved.	Planning Commission	9/10/2018	





































Interlaken Town  
P.O. Box 1256  
Midway, UT 84049  
(435) 265-3817

August 30, 2018

Rhett & Elizabeth Hora Cook  
PO Box 290  
Midway, UT 84049

Dear Rhett & Elizabeth,

I wanted to share my concerns related to the recent excavation and landscaping activity in the public road right of way at 275 Interlaken Drive.

The public road right of way is a 33-foot-wide thoroughfare, measured from the center of the paved area of Interlaken Drive. The town of Interlaken is responsible for controlling construction activity and performing maintenance in this area. In particular, the town must maintain the shoulder area to accommodate snow removal and proper drainage. Any construction or modification of the road right of way should be reviewed and approved by the town council prior to the commencement of work. The town of Interlaken can at any time request a lot owner to restore the area to its prior state before modification. In your particular case, this could mean a request to remove trees, shrubs, rocks, and other obstacles that would impede snow removal or the town's activity in the road right of way. The lot owner is responsible for all costs associated with any restoration.

At this time, the town is not requesting that you restore the area and understands your desire to control drainage into your driveway through landscaping. Rather, the town is notifying you of its right to request future restoration. It should also be noted that snow removal activity may cause damage to the landscaping in the shoulder. The town would not be responsible for any costs associated with repairing or restoring landscaping or development in the road right of way.

Please contact me if you have any questions regarding the town's road right of way policies.

Thanks for your consideration,

A handwritten signature in black ink, appearing to read "Lisa Simpkins".

Lisa Simpkins  
Mayor, Interlaken Town

**INTERLAKEN TOWN, UTAH**  
**TITLE 06 TOWN STREETS AMENDMENT**  
**August 13, 2018**

RESOLUTION NO. 2018-08-13B

A RESOLUTION AMENDING TITLE 06 TOWN STREETS MUNICIPAL CODE

WHEREAS, Interlaken Town has adopted the Interlaken Town Municipal Code; and

WHEREAS, it is necessary to update the Interlaken Municipal Code, from time to time; and

WHEREAS, Interlaken Town is within its rights to ensure the safety of its public roadways;

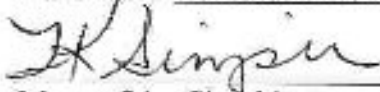
NOW, THEREFORE, it is hereby RESOLVED, by the Town Council of Interlaken, Utah, that Section 6.02.010 of Interlaken Municipal Code, Title 06, Town Streets, approved by council vote on November 7, 2016, shall be replaced with the following:

**Section 6.02.010 Parking at Shoulder**

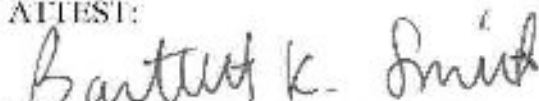
It shall be unlawful to stand or park any motor vehicle in a street other than in an orientation parallel with the shoulder and it shall be unlawful to park any vehicle with any wheels extending more than twelve inches (12") from the road edge onto the road surface. Vehicles in violation of this infraction shall be removed and impounded at the owner's expense. The cost of impoundment and removal shall be charged to the owner or any person who claims the impounded motor vehicle. Any motor vehicle, motor home, boat or trailer which is moved from a parking spot and then re-parked on the same street within 24 hours from the time of said removal shall be deemed to have been continuously parked for the purposes of this chapter.

APPROVED AND ADOPTED this 13<sup>th</sup> day of August 2018.

TOWN OF INTERLAKEN

  
\_\_\_\_\_  
Mayor: Lisa Simpkins

ATTEST:

  
\_\_\_\_\_  
Town Clerk: Bart Smith







Interlaken Town  
P.O. Box 1256  
Midway, UT 84049  
(435) 565-3812

August 30, 2018

Chris DeBrusk  
171 85th St.  
Brooklyn, NY 11209

Dear Chris,

I wanted to share my concerns related to your use of exterior lighting in Interlaken Town on your property at 332 Bern Way. You may have heard of the "Dark Skies Initiative" which is an effort to reduce ambient nighttime lighting in rural areas like Interlaken Town. As a rural community ideally situated on a mountainside, at high elevation, Interlaken residents have a rare opportunity to enjoy beautiful night skies, starscapes and moonlit mountain panoramas. In addition, it has been shown that excessive outdoor lighting interferes with wildlife migration as well normal sleep patterns for people. Because of this, the town discourages the use of exterior lighting unless it meets certain criteria that help reduce ambient light.

Title 11, "Land Use," which is available online at <http://www.town-of-interlaken.com/documents-02> states the following (on page 27):

"...Exterior lighting. Floodlights shall not be used to light all or any portion of any primary or accessory structure facade. All outdoor light sources mounted on poles or buildings or trees to illuminate streets, sidewalks, walkways, patios, porches, parking lots or driveways or other outdoor areas shall use full cutoff fixtures. All such fixtures shall be installed or shielded so that the point light source or light bulb is not visible beyond the property boundary..."

For more information about the Dark Skies Initiative, you can view "Dark Sky Manual for Home Owners," a document prepared by the Utah DNR online, at: <http://www.town-of-interlaken.com/building-05>

The town is not trying to restrict all exterior lighting, and understands the need for lights for safety as well as seasonal lighting to celebrate our holidays. We are hoping you'll consider using your exterior lights sparingly, or substituting them with compliant lighting that does not impact the night skies.

Thanks for your consideration,

Lisa Simpkins  
Mayor, Interlaken Town



Interlaken Town  
P.O. Box 1256  
Midway, UT 84049  
(435) 565-3812

August 30, 2018

Kevin Hawkins  
1335 East 860 North  
Orem, UT 84097

Dear Kevin,

I wanted to share my concerns related to your use of exterior lighting in Interlaken Town on your property at 255 St. Moritz. You may have heard of the "Dark Skies Initiative" which is an effort to reduce ambient nighttime lighting in rural areas like Interlaken Town. As a rural community ideally situated on a mountainside, at high elevation, Interlaken residents have a rare opportunity to enjoy beautiful night skies, starscapes and moonlit mountain panoramas. In addition, it has been shown that excessive outdoor lighting interferes with wildlife migration as well normal sleep patterns for people. Because of this, the town discourages the use of exterior lighting unless it meets certain criteria that help reduce ambient light.

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Thanks for your consideration,

Lisa Simpkins  
Mayor, Interlaken Town



**INTERLAKEN TOWN, UTAH**  
**FEE RESOLUTION AMENDMENT AND REPLACEMENT**  
**August 13, 2018**

RESOLUTION NO. 2018-08-13A

A RESOLUTION AMMENDING THE FEE RESOLUTION AND REPLACING RESOLUTION NO. 2011-07-06 IN ITS ENTIRETY

WHEREAS, it is necessary to update the fee resolution to reflect the changing costs of performing services,

NOW, THEREFORE, it is hereby RESOLVED, by the Town Council of Interlaken, Utah, that the Interlaken Town Fee Schedule is hereby re-adopted with the following changes:

**A. Building Permits**

Interlaken Building Permit Application Fee	\$350.00
Interlaken Water Connect Fee	\$200.00
Interlaken Road Impact Fee	\$2,500.00
Interlaken Damage Deposit	\$2,500.00
Interlaken Completion Deposit	\$1,500.00

The Town Council of Interlaken reserves the right to adjust the Road Impact Fee based on the size and scope of a project. The maximum Road Impact Fee shall be set to \$2,500.

**B. Special Use Permit**

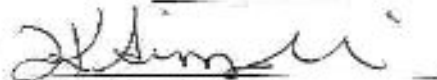
Interlaken Special Use Permit Application Fee	\$100.00
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**C. Parking Violations**

Parking in the road right of way from November 1 through April 1, of each year, any time of day.	\$100.00 per incident.
Parking in the road right of way for 24 or more consecutive hours from April 2, through October 31, of each year, any time of day.	\$50.00 per incident

APPROVED AND ADOPTED this 13<sup>th</sup> day of August 2018.

TOWN OF INTERLAKEN

  
Mayor: Lisa Simpkins

ATTEST:

  
Town Clerk: Bart Smith



# Interlaken Town

## BUILDING AGREEMENT – NEW BUILDINGS

The owner must agree to the following policies and conditions prior to the Interlaken Town granting approval for their request for building a **new structure** that involves changing the foundation or use of heavy trucks. Epic Engineering is the Interlaken Town Planner and will review all permit application and make recommendations to the Town Council. No permits will be approved until the plan is reviewed and signed by Interlaken Town 's authorized representatives. Depending on the scope of work involved, the following must be observed:

1. A site plan and engineering survey if grade of land being disturbed is over a 10% slope, must be submitted by the property owner to the Interlaken Town Clerk. This is to ensure compliance with the Land Use and Building Ordinances of the Interlaken Town.
2. The owner will provide the name and phone number of their contractor/builder (if used) on the application. The owner will further agree to provide their contractor/builder with a copy of this document. The property owner agrees that they, the property owner, are the ultimate responsible party for compliance with all Land Use and Building Ordinances of the Interlaken Town.
3. Connection to the water system: A stubbed connection to the water main exists at each lot. The property owner must contact the Interlaken Town Water Master to obtain specifications for the connection to the system. All external faucets and hose connections must be equipped with either a built in ANTI-SIPHON VALVE (e.g., traditional farm faucets) or be fitted with a screw-on anti-siphon device. All in-ground irrigation systems (sprinklers or drip), pond, waterfall, and / or other water features are required to have a vacuum breaker. The owner is responsible for purchasing and installing the specified components. The Certified Operator will inspect the installation upon notification that it is complete and take an initial meter reading. A Water Connection Inspection Fee applies for this work.
4. The property owner will provide a suitable toilet on-site or will provide the workers access to the facilities in the home prior to the work beginning.
5. A suitable closed trash container will be on site as soon as the building phase begins to produce trash. The property owner is responsible for any trash that leaves the property due to wind or to negligence by the workers. **No construction debris is to be put in the community dumpster located at the Valais City Park off Interlaken Drive. Per the Interlaken Town Ordinances, a \$500.00 fine will be imposed on the Property Owner for any violations.**
6. The property owner must advise contractors that their vehicles must be parked off the road, especially in winter months.



7. No tracked vehicles, i.e., bulldozers or backhoes with steel tracks, are allowed on the Interlaken Town road surface unless protected by some type of pads.
8. It is understood that the roadway includes a 33-foot right-of-way and that the owner has no right to place any obstacle in the right-of-way at any time. Both the toilet and dumpster will be on the property owner's property and not in the road right-of-way.
9. The Interlaken Town is not responsible for sewer connections. The road may NOT be cut without approval from the Town of Interlaken for modification of sewer connections or for any other reason.
10. If the owner's house is above the level of the road, the driveway must enter the road at the beginning of the right-of-way. This condition frequently causes problems and the owner must stress this point with the contractor.
11. A Road Impact Fee and Road Damage deposit applies to new buildings and must be paid prior to our approval of the plans. A deposit refund amount will be determined by assessing if any road damage was incurred due to the construction effort once construction has completed and season permitting.
12. The owner is responsible to keep all debris off the Interlaken Town Roads. This includes and is not limited to dirt, mud, trash, gravel or any of the like, free from accumulating on the roads due to construction vehicles going to/from the construction site. The owner is responsible to clean up any such debris from the road by the end of the work day. The owner will be fined \$500.00 per occurrence for failure to keep the Interlaken Town Roads clear of debris.
13. New construction applications require a certified staked survey that is dated within 5 years of the application.

Please read and sign the agreement on the following page and send it with a check made out to "Interlaken Town" for the Interlaken fees and deposits to:

Interlaken Town  
P.O. Box 1256  
Midway, UT 84049

Please contact the Interlaken Town Clerk at [interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com) or (435) 565-3812 if you have further questions.

Submit the signed agreement below, a check made out to Interlaken Town for the appropriate fee and deposit, and a full set of plans in digital form. See the **Interlaken Fee Schedule** for a list of fees for new building, remodels, additions, and demolition. See the **Interlaken Permit Process** document for information about the correct digital format of submitted plans.

The undersigned property owner agrees to the policies and conditions of this building agreement.

**Property Owner**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_

Lot # \_\_\_\_\_ Interlaken Address: \_\_\_\_\_

Date: \_\_\_\_\_

Builder/Contractor Name: \_\_\_\_\_

Builder/Contractor Phone: \_\_\_\_\_

Builder/Contractor Email: \_\_\_\_\_

**Interlaken Town Clerk**

Name: \_\_\_\_\_

Signature \_\_\_\_\_ for Interlaken Town having

Received check # \_\_\_\_\_ for the amount of \$ \_\_\_\_\_ on  
\_\_\_\_\_ (date).



**Interlaken Town Fee Schedule**

**Building – Remodel – Additions – Demolition Fees**  
**(if applicable)**

Established by Resolution “No. 2017-11-06 Fee Resolution Amendment”

Payable to the Interlaken Town - due upon submission of a building agreement.

**Interlaken Fees & Deposits**

Fee/Deposit	Amount	Purpose
Application fee	\$ 350.00	Processing application, including submitting plans to Epic, booking receivables & payables (book keeping), tracking project, communicating with Epic.
Water connect fee	\$ 200.00	Additional costs for Water Master to oversee water connection.
Road impact fee	\$ 2,500.00	Fee to pay for use of Interlaken roadways and resulting road maintenance costs.
Damage deposit (refundable)	\$ 2,500.00	Deposit is fully/partially refundable. Would be applied to any unforeseen costs to the Town: including, but not limited to road cleanup or repair.
Completion deposit (refundable)	\$ 1,500.00	Fully refundable upon issue of Certificate of Occupancy.
<b>TOTAL</b>	<b>\$ 7,050.00</b>	

**Midway Sanitation District –**

**Midway Sanitation District** – Please contact Midway Sanitation District who manages all sewer related items for the Town of Interlaken. Fees will need to be paid directly to them. 75 North 100 West, Midway, UT. (435) 654-3227

**Heber Light & Power –**

This fee is paid at the Heber Light & Power offices in Heber City, 31 South 100 West, Heber City, UT. (435) 654-1581