

**Minutes of the Interlaken Town Council**  
**Monday, 04 January 2016, 6:30 PM**  
**Interlaken Pump House**

**1. Call to Order:**

Mayor Headley called the meeting to order at 6:50pm.

**2. Roll Call - Members Present:**

Larry Headley, Mayor  
Greg Harrigan, Council Member  
Sue O’Nan, Council Member  
Lisa Simpkins, Council Member  
Council Member Herb Bowen was absent  
Bart Smith, Town Clerk was also present

**3. Presentations:**

There were no guests or presentations scheduled for tonight’s meeting.

**4. Call to the Public:**

No public was present.

**5. Consent Agenda:**

None.

**6. Approval of Agenda or Changes:**

**Motion:** Council Member Harrigan moved to approve the agenda with no changes.

**Second:** Council Member O’Nan seconded the motion.

**Discussion:** There was no discussion.

**Vote:** The motion was approved with the Mayor and the Council Members unanimously voting Aye.

**7. Approval of the 12/14/2015B Special Council Meeting Minutes:**

**Motion:** Council Member O’Nan moved to approve the 12/14/15B Special Council Meeting minutes.

**Second:** Council Member Simpkins seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Mayor and the Council Members unanimously voting Aye.

**8. A RESOLUTION AUTHORIZING \$578,000 WATER REVENUE BONDS, SERIES 2015 TO FINANCE ACQUISITION OF THE DRINKING WATER SYSTEM OF THE INTERLAKEN MUTUAL WATER COMPANY, AND RELATED MATTERS.**

There was a typographical error in the Agenda reference to the bond resolution, and the authorized amount has been corrected to read \$578,000. At the last council meeting the council adopted an earlier version of this Bond resolution.

This updated version has been revised to bring the bond into sync with the easement that Wasatch State Park has granted the Town for our water tank and water pipes. The Drinking Water Board staff (Nathan Hall) told us we needed to change the terms of the bond to sync with the easement. It is now an 8 year bond instead of a 9 year bond (the term is 1 year less). The interest rate remains 1.8% but the annual payments will increase \$3,000 a year to \$78,000 a year because of

the shorter term. Nathan Hall was concerned that we may have to raise our water rates to cover this additional expense. Mayor Headley assured him that we have enough money to cover the additional cost of the bond with our current rates. The cost of the bond is estimated at \$25,000. If the bond ends up costing less than this amount, our last payment will be reduced accordingly. The \$25,000 includes legal expenses, Summit Engineering costs, and other expenses required by DWB for the bond.

Mayor Headley requested a motion to adopt Resolution No. 2016-01-04A, a resolution authorizing \$625,000 revenue bonds, series 2015, to finance acquisition of the of the drinking water system of the Interlaken Mutual Water Company, and related matters.

**Motion:** Council Member Harrigan moved to adopt Resolution No. 2016-01-04A

**Second:** Council Member O’Nan seconded the motion.

**Discussion:** There was no discussion.

**Vote:** The motion was approved with the Mayor and the Council Members unanimously voting Aye.

The two copies will be signed and sealed by the Mayor and Town Clerk and sent to Dan Davis at Eric Johnson’s office.

**9. APPROVAL OF 2016 REGULAR TOWN COUNCIL MEETING DATES AND TIMES.**

Town Clerk Bart Smith proposed the following dates for the 2016 Interlaken Town Council Regular Meetings:

Date	Week Day	Time	Days from Previous Meeting	Comment
14-Dec	Mon	6:00 PM	7	final meeting in 2015
4-Jan	Mon	6:30 PM	21	1st meeting in 2016
1-Feb	Mon	6:30 PM	28	
7-Mar	Mon	6:30 PM	35	
4-Apr	Mon	6:30 PM	28	
2-May	Mon	6:30 PM	28	
6-Jun	Mon	6:30 PM	35	
5-Jul	Tue	6:30 PM	29	shifted to Tue to avoid July 4th holiday
1-Aug	Mon	6:30 PM	27	
29-Aug	Mon	6:30 PM	28	shifted to Aug to avoid Labor Day holiday
3-Oct	Mon	6:30 PM	35	
7-Nov	Mon	6:30 PM	35	
5-Dec	Mon	6:30 PM	28	

Mayor Headley requested a motion to approve the schedule for 2016 Town Council Regular Meetings as presented.

**Motion:** Council Member Simpkins moved to approve the schedule for the 2016 Town Council Regular Meetings as presented.

**Second:** Council Member Harrigan seconded the motion.

**Discussion:** There was no discussion.

**Vote:** The motion was approved with the Mayor and the Council Members unanimously voting Aye.

## **10. PROGRESS ON CODES AND ORDINANCES.**

Town Clerk Smith went through Titles 1,2,9, and 11 and put together a condensed list of legal issues to be presented to the Town Lawyer. This list will be emailed to Eric with a note expressing the urgency of this matter. In addition, it was decided that the Council would meet for a work session on Monday, January 11<sup>th</sup> at 6:00 PM to review other open issues in the code. The public will be invited to the work session as witness to the proceedings, but the focus will be on the Council's work on the codes. We also need to get information regarding whether or not we need a public hearing before approving the codes.

## **11. REPLACING COUNCIL MEMBER HERB BOWEN**

Herb Bowen is not able to continue as Council Member because of his position with the Town as assistant water master. He has decided that the last meeting the Council held will be his last. Mayor Headley will request a resignation letter from Herb stating that on the day IMWC is dissolved, he can no longer serve on the Council.

We have 30 days to fill that position by appointment by the Town Council. We are required to give the community 2 weeks' notice that the opening exists. Interested applicants should contact the Town Clerk. It will be a 2-year position, and will come up for re-election at the next municipal election on November, 2017, and would be re-seated on January 1, 2018.

We need to put together an announcement for the community for a 2-weeks notice, and then the Council will vote. Mayor Headley suggested that the appointment be made at the February 1<sup>st</sup> meeting. He will put together the announcement of the opening and give it to the Town Clerk who will email it to current residents of Interlaken. Candidates must be full time residents of Interlaken for at least 12 months prior to the appointment.

## **12. FINANCIAL MATTERS: Refund of construction security deposits**

Our building agreement states that a road damage deposit of \$2100 is required and that up to \$1500 of this deposit may be returned depending on if there is observable damage to the roads.

Jeff Holdaway has not made a request for a refund. We have visual proof that heavy equipment travelled on the road. We will table discussion until Holdaway makes a request for a refund.

We've had 2 other requests for return of deposits, one from the McGoughlins and the other from the Kershaws.

Council Member Harrigan suggested we give the McGoughlins and Kershaws their \$1500 back because we don't have proof that the road damage is due to their construction activity. This happened during IMWC's oversight. In the future we need to be on top of this issue, and perhaps ask for a larger deposit.

Mayor Headley pointed out that we have received a bill for \$180 for repair to the damage done by the McGoughlins, so they will receive a refund of  $\$1,500 - \$180 = \$1,320$ .

For the Kershaws, it is problematic to prove the road damage was due to their construction, so they will receive a full \$1500 refund.

**13. PUBLIC COMMENT.**

There was no public comment.

**14. COUNCIL COMMENTS.**

Council Member O’Nan asked who would have all the IMWC minutes for the last 10 years and what will happen to those records? Sarah may have copies. The concern is that there were lots of decisions made during that period that may affect us in the future.

Council Member Simpkins spoke about our two speed bumps and wondered if there’s a possibility of getting more. Mayor Headley responded by saying that the Fire Department has requested we remove the existing speed bumps because they are a hindrance to their equipment. We have not yet removed them, but may consider this during our next road work project. Council Member Simpkins is concerned about the speed of traffic in the neighborhood. Mayor Headley echoed this concern and suggested he write a letter to the community regarding speeding. Enforcement issues were also discussed, for example, can we hire a Wasatch County Sheriff to issue tickets for parking and speeding tickets? Can we place a speed indicator on the road? It was decided to table this discussion for another meeting focused on Town goals and priorities for 2016.

Council Member Simpkins suggested we have a Facebook page for Interlaken Town.

Mayor Headley asked the council how they want to be represented on our Town website – do they want to use their personal email addresses?

Council members will decide what address to use and Anya will post those addresses on the website. Town Clerk Smith created a Town email address:

[interlakentown@gmail.com](mailto:interlakentown@gmail.com)

**15. ADJOURNMENT.**

Council Member Simpkins moved to adjourn the meeting. Council Member O’Nan seconded the motion. The motion passed unanimously.

The meeting was adjourned at 8:04 PM.